BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON TUESDAY 17 SEPTEMBER 2019 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors Amanda Baxter, David Bunn, Sophie Floate, Mary Groves, Leonard Leigh, Gloria Lester-Stevens, Mike Morris and Nick Rayner.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer), District Councillors Christine Heath and three members of the public.

APOLOGIES: Councillor Joanna Barton submitted her apologies because she was at work, the apologies were accepted and the absence authorised.

Councillor Stephen Phipps submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

Apologies for absence were also received from County Councillor Kieron Mallon and District Councillor Mike Bishop.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, he asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

120/19 Declarations of Interest

Minute Number 126/19(i) Planning Application 19/01608/F, Oak View, Bloxham Road, Milcombe – Councillor Gloria Lester-Stevens declared an interest in this item because she knew the applicant.

121/19 Traffic & Highway Issues in Bloxham – The Chairman reported that Rashid Bbosa, Senior Transport Planner from Oxfordshire County Council had been invited to the meeting to discuss traffic and highway issues in Bloxham, however he had been unable to attend the meeting.

The Chairman reported that he had met with Rashid Bbosa at Cherwell District Council the previous week and he had discussed the Parish Council's concerns relating to the highway proposals for the SEND School. This application was due to be considered at Cherwell District Council's Planning Committee on Thursday 19 September 2019 and the Chairman advised that he was willing to address the Committee on the Parish Council's concerns relating to the highway proposals.

Resolved that:

1) the report be noted;
2) the Chairman be authorised to address Cherwell District Council's Planning Committee on Thursday 19 September 2019 on behalf of the Parish Council in relation to its objection; and **Action SC**
3) a highways officer from the County Council be invited to attend a future Parish Council meeting to discuss the highway issues in Bloxham. **Action SC/TG**

122/19 Minutes – Prior to the meeting, the minutes of the meeting held on 2 September 2019 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 2 September 2019 be approved and signed by the Chairman.

123/19 Matters Arising – There were no matters arising.

124/19 Chairman's Announcements

- Defibrillator funding and installation – Councillor David Bunn reported that Simon Angel would be supplying a quote for the installation of the defibrillator.
- A resident had approached the Chairman about the reductions to the bus timetable in Bloxham. Stagecoach had been asked for clarification about the reduction of services and County Councillor Kieron Mallon would also be asked for further details **Action TG**

125/19 Open Forum – Councillor Gloria Lester-Stevens reported the following issues:

- Residents needed to be reminded people that grit bins should not be used for rubbish and dog waste. A note would be included in the Broadsheet. **Action TG**
- Fencing around the Country Park on the Miller Homes site had not yet been moved. Miller Homes and Cherwell District Council would be contacted about this issue. **Action TG**
- The Red Brick Housing Association sign on Milton Road needed to be removed because the houses had all now been allocated on the site. The Clerk would contact Cherwell District Council about this issue. **Action TG**
- There was an alleged issue of anti-social behaviour from a property on Tadmarton Road and concerns were raised because the property was close to the Primary School. Neil Francis at Cherwell District Council would be contacted about this issue. **Action TG**

Councilor Mary Groves reported that there were a number of speeding tractors driving through the village and Thames Valley Police were aware of the issue.

Councillor Leonard Leigh reported that at the Drop-In and Chat on 14 September 2019 there was a report of inconsiderate parking on Stone Hill at School drop-off and collection times. The Bursar at Bloxham School would be contacted about this matter. **Action TG**

In addition, Councillor Leigh reported that a resident had advised that there was regularly a number of commercial vehicles outside a property on Courtington Lane. This would be reported to District Councillor Andrew McHugh and also Amy Sedman at Cherwell District Council. **Action TG**

Councillor Amanda Baxter reported that there were an excessive amount of banners on the railings outside of Warriner School and the area was beginning to look untidy. The County Council would be contacted for advice on this matter with a view to the removal of some of the banners. **Action TG**

Councillor David Bunn reported that he had received a request for grit bin on The Ridgeway. The request would be considered at the next meeting. **Action TG**

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

126/19 Reports from County and District Councillors – Councillor Chris Heath reported that she would be writing to the Broadsheet, as a resident, about the parking issues on Strawberry Hill.

There was no report from County Councillor Kieron Mallon

Resolved that the report be noted.

126/19 Planning

i) Planning Applications

- 19/01705/OUT, Land adjoining and west of Bloxham Recreation Ground, South Newington Road Bloxham - The Parish Council considered an outline application for the erection of up to 95 dwellings

with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from South Newington Road. All matters reserved except for means of access.

Resolved that:

1) the Parish Council objects to application 19/01705/OUT; **Action SC/TG**
2) a public meeting be held on Wednesday 2 October 2019 at 730pm at St Mary's Church, Bloxham; and
3) information leaflets be delivered by hand, as soon as possible. **Action ALL**

- 19/01744/F, Wooden Hill Farm, Barford Road, Bloxham – The Parish Council considered an application for the replacement of extant barn conversion for two dwellings with a single new dwelling

  Resolved that the Parish Council has no objection to application 19/01744/F. **Action TG**

- 19/01246/F – Old Deer Park, Courtington Lane, Bloxham – The Parish Council considered an application for the demolition of an unlisted outbuilding.

  Resolved that the Parish Council has no objection to application 19/01246/F. **Action TG**

- 19/01608/F - Oak View, Bloxham Road, Milcombe - Removal of Condition 7 (agricultural tie) of B.757/71 - The Parish Council considered an application for the occupation of the farmhouse which has been in breach of the condition and it was considered that the condition was no longer relevant or appropriate.

  Resolved that the Parish Council objects to application 19/01608/F because the Parish Council feels that the farmhouse should remain as an agricultural dwelling. **Action TG**

127/19 Parish Council Matters

i) Parish Council Vacancy – The Chairman welcomed Kirsty Rose to the meeting and advised that she had applied to be co-opted onto the Parish Council.

Resolved that Kirsty Rose be co-opted on the Parish Council. **Action TG**

ii) Reports from Parish Council Representatives – Councillor Mary Groves reported that she had attended the Rural Community Forum on 3 September 2019.

Councillor Nick Rayner attended the Oxfordshire Neighbourhood Planning Association meeting on 7 September 2019 and gave a brief verbal report on the meeting.

Resolved that:

1) the reports be noted; and
2) the annual subscription of circa £50.00 to the Oxfordshire Neighbourhood Planning Association, be approved. **Action NR/TG**

iii) Councillors Training Courses – Prior to the meeting, training courses which were available to Councillors had been circulated.

Resolved that the report be noted.

128/19 Finance

i) Accounts for Payment - The Clerk submitted to the Parish Council, the accounts for payment.

Resolved that the following accounts for payment be approved:

Payments	Amount	Cheque No.
Ellen Hinde Hall – Annual Rent	£125.00	1593
Malcolm Timms – Ex-Servicemen's Hall Project	£250.00	1594
Bloxham Mill – Room Hire	£36.00	1597
Nigel Prickett – Grass cutting for August 2019	£774.00	1595
Magnet Group – Kitchen worktop/sink	£699.12	1596

ii) Draft Budget 2020/2021 – The Chairman reported verbally on the draft budget for 2020/2021 and had previously circulated a report on the allocation of additional funds to the Christmas lights project.

Resolved that the additional funding for the Christmas lights 2019 be approved, at a cost of £2620. **Action TG/SC**

iii) Section 106 Project, Jubilee Hall – The Chairman reported that a handover meeting was being held the following day with regard to the new changing rooms at Jubilee Hall. However there were still a few snags to address too.

The quotes for the canopies, cooker, water boiler and electric fly catcher were yet to be received.

The Clerk was currently arranging a meeting with Nigel Yeadon at Aplins to discuss any necessary changes to the lease between the Parish Council and the Official Custodian/Jubilee Park Management Committee.

Resolved that the report be noted.

129/19 Correspondence – The CPRE's magazine, Countryside Voice, was circulated to the Parish Council.

The Chairman reported that a letter had been received from Burford Town Council requesting the Parish Council to make a donation towards HGV weight limit signage in Burford and to fund enforcement issues. The letter would be acknowledged and the request would be considered at the next meeting of the Parish Council. **Action TG**

130/19 Meeting Dates

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below. They would all commence at 7.30pm (unless stated otherwise) in St Mary's Parish Rooms, Bloxham, and reference should be made to the agenda prior to the meeting:

- 7 October 2019
- 16 October 2019
- 4 November 2019
- 19 November 2019
- 2 December 2019 (Only one meeting in December 2019)

131/19 Items for Future Agendas

- Draft Budget for 2020/2021
- New grit bin on the Ridgeway
- Apple Day - 13 October 2019

(The meeting ended at 9.40pm)