

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD USING ZOOM ON MONDAY 6 JULY AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors Joanna Barton, Sophie Floate, Leonard Leigh, Gloria Lester-Stevens, Mike Morris, Stephen Phipps, Nick Rayner, Kirsty Rose and Heather Westbury.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer), District Councillors Christine Heath and Mike Bishop and one member of the public.

APOLOGIES: Councillor David Bunn submitted his apologies because he had another appointment, the apologies were accepted and the absence authorised.

District Councillor Andrew McHugh also submitted his apologies.

Councillors Amanda Baxter was not present.

The Chairman welcomed everyone to the meeting and advised Councillors that for security reasons, the facility to record the meeting on Zoom had been switched off.

68/20 Declarations of Interest – Councillor Mike Morris declared an interest in minute number 74/20 (i), planning application 20/01527/LB at Stone Hill House & Stone Hill Cottage, Stone Hill, Bloxham because he was an employee at Bloxham School.

Councillor Sophie Floate declared an interest in minute number 74/20 (i), planning application 20/01527/LB at Stone Hill House & Stone Hill Cottage, Stone Hill, Bloxham because her husband was an employee at Bloxham School.

Resolved that the interests be noted.

69/20 Minutes – Prior to the meeting, the minutes of the meeting held on 16 June 2020 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 16 June 2020 be approved and signed by the Chairman.

70/20 Matters Arising

General Comment on Minutes - Councillor Stephen Phipps asked whether minutes could be made available within 48 hours of the meeting. The Chairman and the Clerk explained this target was not practical although efforts would continue to ensure minutes were available in as timely a manner as possible. **Action SC/TG**

Minute Number 59/20 (iii) - Oxfordshire Open Thought/Oxfordshire Plan 2050 & CPRE Consultation on Rural Transport – Councillor Mike Morris asked whether other Councillors could assist him with the response to the consultation to lighten the workload of Councillor Stephen Phipps. Councillors Joanne Barton, Sophie Floate and Nick Rayner agreed to help Councillor Mike Morris with the response. **Action JB/SF/NR/MM**

Councillor Nick Rayner also suggested that a note be included on Facebook to encourage the residents to respond to the consultation too. **Action TG**

Councillor Mike Morris also suggested that the Parish Council meeting date of 14 July 2020 be changed to 21 July 2020 to allow the Parish Council to approve the consultation response. This was agreed. **Action TG**

71/20 Chairman's Announcements

- Parish Council Meetings on Zoom – Current advice from the County Association was to continue to hold Parish Council meetings on Zoom. Government guidance had not yet been issued to confirm that physical meetings could be held again.

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- Domestic Abuse Campaign - Posters had been received from Oxfordshire County Council to request support for a national campaign relating to domestic abuse and mental health. It was agreed that the posters would be displayed on the noticeboards and also on the Parish Council Facebook page. **Action TG**

72/20 Open Forum – None of the members of the public wished to address the Parish Council.

District Councillor Christine Heath reported that there was a problem around the Ayres Drive/Collins Drive area of the village because people were lighting a fire pit in the car park at the end of Bridges Close and a number of people were congregating there. It was agreed that this information would be passed to the village PCSO. **Action TG**

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

73/20 Reports from County and District Councillors – There was no report from County Councillor Kieron Mallon.

District Councillor Christine Heath reported that there had been further meetings about the numerous issues at the Miller Homes site, attended by County Council and District Council Officers. Councillor Heath would continue to follow up on this matter with Parish Councillor Stephen Phipps. **Action SP/CH**

74/20 Planning

i) Planning Applications:

- 20/01527/LB, Stone Hill House & Stone Hill Cottage, Stone Hill, Bloxham - Internal Alterations - The Parish Council considered an application for the formation of internal doorway, replacement of internal door for fire regulation reasons and associated works.

Resolved that the Parish Council has no objection to application 20/01527/LB, subject to comments from the Conservation Officer. **Action TG**

ii) Millers Homes Site, Tadmarton Road, Bloxham – Following on from District Councillor Heath's report, Councillor Stephen Phipps reported on the progress with the issues at the site.

Resolved that the report be noted.

iii) Oxfordshire Open Thought/Oxfordshire Plan 2050 & CPRE Consultation on Rural Transport – As discussed earlier in the meeting, this item would be considered at the meeting of the Parish Council on 21 July 2020.

Resolved that this item be deferred to the next meeting of the Parish Council. **Action TG**

iv) A361 Bloxham Road & Bloxham Grove Road (Banbury/Bloxham) Proposed 30mph Speed Limits & Motor Vehicle Prohibition – The Parish Council discussed the County Council's consultation document regarding speed limit changes on the A361 and Bloxham Grove Road.

Resolved that:

- 1) the consultation be noted;
- 2) the speed limit on the A361 not be reduced from 50mph to 30mph but from 50mph to 40mph, until the limit reduces to 30mph anyway as the A361 enters Bloxham; and
- 3) the 30mph speed limit to Warriner School along Bloxham Grove Road be supported, but further traffic calming measures are required all the way along Bloxham Grove Road. Consideration could also be given to making the entrance to Bloxham Grove Road 'no entry & access only', especially given the increase in traffic which will arise from the new SEN School. **Action TG**

75/20 Village/Environment Matters

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- i) Footpath from Queen Street to Greenhills Park – The Parish Council considered a report on the maintenance which was required to this footpath.

Resolved that Nigel Prickett be asked to cut back the vegetation along the footpath. **Action TG**

- ii) Maintenance to Trees – The Parish Council considered a report on the maintenance work required to trees in Gascoigne Way and Donkey Field.

Resolved that:

- 1) the report be noted;
- 2) the work to the tree in Donkey Field (rear of 20 Greenhills Park) be approved and the Chairman, Vice-Chairman and Clerk be authorised to accept a suitable quote; and **Action TG/SC/NR**
- 3) advice be sought from an Arboriculturalist with regard to the two silver birch trees in Gascoigne Way and how they should best be dealt with. **Action TG/SC/NR**

76/20 Parish Council Matters

- i) Parish Council Representatives – There were no reports.

77/20 Finance

- i) Accounts for Payment - The Clerk submitted to the Parish Council, the accounts for payment and the bank reconciliation as at 6 July 2020.

Resolved that the following accounts for payment be approved and the bank reconciliation be noted:

Payments	Amount	Cheque No.
Theresa Goss – Salary for July 2020	£976.41	1747
Theresa Goss – Expenses for July 2020	£44.81	1747
Theresa Goss – Zoom Monthly payment	£14.39	1747
HMRC July 2020 Payment	£350.31	1748
OCC Pension Fund – Clerk's Pension for July 2020	£336.47	1749
NR Prickett – Grass cutting for June 2020	£774.00	1750

- ii) Play Equipment at Bloxham Recreation Ground – The Parish Council considered a report on the maintenance works which were required to the play equipment at Bloxham Recreation Ground.

Resolved that the quote from Wicksteed for £1862.72 be approved, unless any of the new items are within their warranty period. **Action TG**

78/20 **Correspondence** – There was no further correspondence.

79/20 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 80/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

80/20 **Section 106 Project, Jubilee Hall** – The Parish Council received an update on the current situation with the contractors at Jubilee Hall, SCM from the Chairman and Councillor Stephen Phipps.

Resolved that measures be taken to try and bring the project to a conclusion. **Action SC/SP/NR**

81/20 **Meeting Dates** – The Chairman reported that until further notice, Parish Council meetings would be virtual meetings held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

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However due to the current situation with Covid-19, the Chairman also highlighted that these meeting dates are subject to change at short notice and details would be published on the Parish Council web site.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Tuesday 21 July 2020
- Monday 3 August 2020 (Only one meeting in August 2020)
- Monday 7 September 2020
- Wednesday 16 September 2020
- Monday 5 October 2020
- Tuesday 20 October 2020
- Monday 2 November 2020
- Tuesday 17 November 2020
- Monday 7 December 2020 (Only one meeting in December 2020)

82/20 Items for Future Agendas

- Dog Friendly Stiles
- Millers Homes Site, Tadmarton Road, Bloxham
- Bus Stop Infrastructure
- Maintenance and ownership of The Goggs
- Traffic Calming Working Group Update
- Oxfordshire Open Thought/Oxfordshire Plan 2050 & CPRE Consultation on Rural Transport
- Barford Road Street Lighting

(The meeting ended at 9.25pm)

Chairman – 21 July 2020