

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON MONDAY 5 OCTOBER AT 7.30PM

PRESENT: Chairman, Councillors Joanna Barton, David Bunn, Sophie Floate, Gloria Lester-Stevens, Leonard Leigh, Stephen Phipps, Nick Rayner and Heather Westbury.

ALSO IN ATTENDANCE: District Councillors Christine Heath and Andrew McHugh.

APOLOGIES: Councillor Amanda Baxter submitted her apologies because she had another appointment, the apologies were accepted and the absence was authorised.

Councillor Steve Craggs submitted his apologies because he was on holiday, the apologies were accepted and the absence was authorised.

Councillor Mike Morris submitted his apologies because he was at work, the apologies were accepted and the absence was authorised.

District Councillor Mike Bishop also submitted his apologies.

In the absence of Councillor Steve Craggs, Councillor Nick Rayner chaired the meeting.

The Chairman welcomed everyone to the meeting and requested Councillors to advise the Parish Council if they were recording the meeting, to enable this to be facilitated.

69/20 Declarations of Interest

Minute Number 75/20 (iii), Planning, Bloxham Service Station - Councillor Joanna Barton declared an interest in this item because she was neighbours to the site.

70/20 Minutes – Prior to the meeting, the minutes of the meetings held on 16 September 2020 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 16 September 2020 be approved and signed by the Chairman.

71/20 Matters Arising – There were no matters arising.

72/20 Chairman's Announcements

- Christmas Lights – The switch on would be held on 30 November 2020.
- Parish Council Trees - Councillor Amanda Baxter had taken responsibility for the management of trees located on Parish Council land.
- Oxfordshire County Council's 'Fix My Street Super User' – The Clerk confirmed that there had not been any volunteers from the community for this role. Parish Councillor David Bunn agreed to take on the role until another volunteer was found. **Action TG/DB**

73/20 Open Forum – Councillor Stephen Phipps reported that the hedge on Cumberland, opposite Bloxham Service Station, which had been blocking the footpath had been cut back.

Councillor Gloria Lester-Stevens reported that St Mary's Parish Rooms would not be opening until at least March 2021.

Councillor David Bunn reported that he had been approached by residents with regard to faded line markings on the A361 and also speeding vehicles in the village. District Councillor Andrew McHugh gave an overview of the Community Speedwatch Scheme and how Thames Valley Police were hoping to roll it out in the Cherwell area. The Clerk also reported on how the scheme had been set up in Adderbury. It was agreed this matter would be discussed at a future Parish Council meeting. **Action TG**

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It was also reported that posts and chains had been erected on a section of the land in Queen Street. It was agreed to investigate this matter further. **Action TG**

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

74/20 Reports from County and District Councillors – District Councillor Andrew McHugh reported on the Covid-19 Legislation, and advised that if large events were being organised, the organisers should contact Cherwell District Council for advice. Councillor McHugh highlighted the importance of everyone playing their part to avoid a local lockdown.

District Councillor Christine Heath reported that the decision by Cherwell District Council (CDC) to refuse the Miller Homes application regarding the car park had gone to appeal. It appeared that the deadline for additional comments had passed, however she would confirm this with CDC.

The Chairman reported that Councillor Steve Craggs had written back to Cherwell District Council on the issues highlighted at the previous Parish Council meeting and he was awaiting a response.

75/20 Planning

i) Planning Applications:

- 19/01639/F - 27 Lawrence Leys, Bloxham – The Parish Council considered an application for the extension of an existing dropped kerb by 4.5m.

Resolved that the Parish Council has no objection to application 19/01639/F. **Action TG**

- 20/02470/F - 12 Colesbourne Road, Bloxham – The Parish Council considered an application for a single storey rear extension.

Resolved that the Parish Council has no objection to application 20/02470/F. **Action TG**

ii) Miller Homes Site, Tadmarton Road, Bloxham – Councillor Stephen Phipps reported that Tim Screen at Cherwell DC was pursuing the outstanding matters with Sean Tilbury, and an investigation was on-going. Miller Homes had now completed some work on the site including installing new signage and also the boundary fence between The Slade and the Country Park. However, the posts at both ends were yet to be put in place.

Resolved that the report be noted.

iii) Motor Fuel Group, Bloxham Service Station – Councillor Joanna Barton gave an update on the current situation with the anti-social behaviour, including advice from Thames Valley Police and a proposed meeting with Motor Fuel Group, facilitated by Victoria Prentice MP.

Resolved that the report be noted.

iv) Planning for the Future White Paper and Transparency and Competition: Data and Land Control – The Parish Council considered the consultation documents on the Planning for the Future White Paper and the Transparency and Competition: Data and Land Control and also draft responses on each document.

Resolved that the response on the Planning for the Future White Paper and Transparency and Competition: Data and Land Control, drafted by Councillors Steve Craggs and Leonard Leigh be submitted to NALC as the Parish Council's responses. **Action TG**

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76/20 Environment/Village Matters

- i) Bus Stop Infrastructure – The Parish Council discussed purchasing new bus shelters for the village which would be funded by Section 106 funds, as well as refurbishing some of the current bus stops and removing those which were no longer in use.

Resolved that:

- 1) the five bus stops no longer in use in the village for the 488 service, be removed;
- 2) the five black and white bus stop signs be refurbished; and
- 3) the two village bus shelters (outside Bloxham Service Station and on the A361 and near the junction of Strawberry Terrace) be replaced, or refurbished, depending on what funds allow.

Action TG

(Councillor Kieron Mallon joined the meeting during this item)

77/20 Finance

- i) Accounts for Payment & Bank Reconciliation - The Clerk submitted to the Parish Council, the accounts for payment and the bank reconciliation at 5 October 2020.

Resolved that the bank reconciliation be noted and the following accounts for payment be approved:

Payments	Amount
Theresa Goss – Salary for Oct 2020	£976.47
Theresa Goss – Expenses for Oct 2020	£77.94
Theresa Goss – Zoom Monthly payment	£14.39
HMRC Oct 2020 Payment	£334.11
OCC Pension Fund – Clerk’s Pension for October 2020	£382.61
Green Scythe Ltd – Grass cutting Jubilee Park for August 2020	£332.40
Cotefield Treecare – Tree works in Painters Close	£356.40
Field & Lawn – Christmas lights for 2020	£11,724.00
Spratt Endicott – Legal Advice for Jubilee Hall	£1170.00
Cherwell District Council – Emptying Dog Waste Bins for summer period	£2676.96
Prysebros Ltd – Weed Control in Bloxham	£576.00
NR Prickett – Grass cutting and installing litter/dog waste bins	£979.54
Carpet and Flooring Company – Jubilee Hall Works	£2755.04

78/20 Parish Council Matters

- i) Parish Council Representatives – The Parish Council discussed appointing a new Councillor to be the Parish Council’s representative on the ONPA, as Councillor Nick Rayner wished to step down.

Resolved that Councillor Leonard Leigh to liaise with Councillor Nick Rayner with regard to the role. **Action LL/NR**

79/20 Correspondence – The Clerk reported on correspondence from a resident with regard to two dilapidated walls in the village which adjoin the road. These would be reported to Oxfordshire County Council to review. **Action TG**

Prior to the meeting, Councillor Mike Morris had provided the Clerk with information regarding a new community biodiversity group in the village. Councillor Gloria Lester-Stevens agreed to look into this further. **Action GLS**

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80/20 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 81/20 & 82/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

81/30 Works to Trees – The Parish Council considered a quote from Cotefield Treecare for works to trees in Gascoigne Way.

Resolved that the quote for Cotefield Treecare be approved for £396.00. **Action TG**

82/20 Section 106 Project, Jubilee Hall – Councillor Phipps gave an update on the work at the hall and the Parish Council considered a quote for new flooring for the meeting room and corridor. The PC extended its thanks to Councillor Stephen Phipps and the JPMC for the time and effort they have put into the project.

Resolved that the quote from The Carpet and Flooring Company for the new flooring in the meeting room and corridor be approved. **Action SP/TG**

83/20 Meeting Dates – The Chairman reported that until further notice, Parish Council meetings would be virtual meetings held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Tuesday 20 October 2020
- Monday 2 November 2020
- Tuesday 17 November 2020
- Monday 7 December 2020 (Only one meeting in December 2020)

84/20 Items for Future Agendas

- Dog Friendly Stiles
- Maintenance and ownership of The Goggs
- Traffic Calming Working Group Update, including Community Speedwatch
- Air Quality Results
- Proposed New PRow to Milton
- Maintenance of Parish Council Trees
- Standing Orders
- Electronic Storage of Parish Council documents

(The meeting ended at 9.10pm)

Chairman – 20 October 2020