

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON MONDAY 3 AUGUST 2020 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors David Bunn, Gloria Lester-Stevens, Leonard Leigh, Mike Morris, Stephen Phipps, Nick Rayner and Heather Westbury.

ALSO IN ATTENDANCE: County Councillor Kieron Mallon, District Councillors Christine Heath and Andrew McHugh. No members of the public were present.

APOLOGIES: Councillor Joanna Barton submitted her apologies because she was at work, the apologies were accepted and the absence was authorised.

Councillor Amanda Baxter submitted her apologies because she had another appointment, the apologies were accepted and the absence was authorised.

Councillor Sophie Floate submitted her apologies because she was away, the apologies were accepted and the absence was authorised.

Councillor Kirsty Rose submitted her apologies because she had another appointment, the apologies were accepted and the absence was authorised.

District Councillor Mike Bishop also submitted his apologies.

The Chairman welcomed everyone to the meeting and advised Councillors that for security reasons, the facility to record the meeting on Zoom had been switched off.

98/20 Declarations of Interest – There were no declarations of interest.

99/20 Minutes – Prior to the meeting, the minutes of the meetings held on 21 July had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 21 July be approved and signed by the Chairman.

100/20 Matters Arising

Minute Number 90/20 (i) Maintenance of Trees - The Chairman updated Councillors on the discussions with regard to replacement trees in Gascoigne Way.

101/20 Chairman's Announcements

- The Chairman briefed Councillors on the likely new legislation on zoning and also on the situation regarding a potential move in Oxfordshire to a Unitary Authority. The Parish Council agreed to take every opportunity to keep a focus on the work already done in the Bloxham Neighbourhood Development Plan and Cherwell District Council's Local Plan.
- The Parish Council discussed the possibility of restarting the Drop-in and Chat sessions. It was agreed that the Chairman and Vice-Chairman would conduct a Drop-in and Chat session on 12 September 2020 and they would then feedback to the Council. **Action SC/NR/TG**
- The Chairman reported that Cherwell District Council had given an official response to the Parish Council's request to investigate the music room, which had been approved for 4 Barford Road, Bloxham. Cherwell District Council had informed the Parish Council that although the building deviated from the approved planning application, the applicant would be invited to submit a retrospective planning application to match what had been built and this would almost certainly be approved. It was agreed that the Chairman should write to Cherwell District Council's Chief Executive to establish whether any stronger enforcement action was possible. **Action SC**

BLOXHAM PARISH COUNCIL

102/20 Open Forum - A number of Councillors referred to residents complaining about speeding through the village, by both cars and motorbikes. It was agreed that this should be reported to Thames Valley Police. **Action TG**

Councillor Gloria Lester-Stevens reported that she had received numerous complaints about the condition of the footpath along Tadmarton Road to the Primary School. County Councillor Kieron Mallon agreed to contact the County Council highway officers about the issue. **Action KM**

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

27/20 Reports from County and District Councillors – District Councillor Andrew McHugh asked all Councillors to do what they could to remind publicans that social distancing needed to be observed on their premises.

District Councillor Christine Heath reported that she had not received a response to her email regarding the issues at the Country Park. Therefore, it was agreed the Chairman should write to the Health and Safety Executive and Cherwell District Council's Chief Executive about the issues on the site. **Action SC**

28/20 Planning

i) Planning Applications:

- 20/01516/TPO – 15 Aldous Drive, Bloxham, T1 (Oak) – The Parish Council considered an application for the removal of a tree, which was suspected of causing subsidence (Subject to TPO 20/2011)

Resolved that the Parish Council objects to the removal of the tree because there is no conclusive justification within the report for doing so and no evidence of it causing subsidence. **Action TG**

- 20/01749/F - 13 Cherrys Close, Bloxham - The Parish Council considered an application for the removal of an existing front porch to be replaced with an extension to the front and rear.

Resolved that the Parish Council has no objection to application 20/01749/F. **Action TG**

ii) Millers Homes Site, Tadmarton Road, Bloxham – This had been discussed earlier in the meeting.

29/20 Environment/Village Matters - None

30/20 Parish Council Matters

i) Oxfordshire Neighbourhood Planning Alliance (ONPA) – Councillor Nick Rayner reported that the ONPA would be offering a Neighbourhood Planning Seminar on 10 October 2020 via Zoom and advised that Councillors were welcome to attend.

Resolved that the report be noted.

31/20 Finance

i) Accounts for Payment & Bank Reconciliation - The Clerk submitted to the Parish Council, the bank reconciliation and the accounts for payment.

Resolved that the bank reconciliation be noted and the following accounts for payment be approved:

Payments	Amount	Cheque No.
Theresa Goss – Salary for August 2020 (including adjustment for pension overpayment)	£1041.17	1754
Theresa Goss – Expenses for August 2020	£22.65	1754
Theresa Goss – Zoom Monthly payment	£14.39	1754

BLOXHAM PARISH COUNCIL

HMRC August 2020 Payment	£350.11	1755
OCC Pension Fund – Clerk’s Pension for August 2020	£301.91	1756
Stuart Morgan – Work at Jubilee Hall	£619.60	1757
NR Prickett – Grass cutting for July 2020	£774.00	1758

32/20 Correspondence – None

33/20 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 34/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

34/20 Section 106 Project, Jubilee Hall – The Chairman and Councillor Phipps gave an update on the project at Jubilee Hall.

Resolved that the report be noted and the actions be approved. **Action SC/SP/NR**

35/20 Meeting Dates – The Chairman reported that until further notice, Parish Council meetings would be virtual meetings held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

However due to the current situation with Covid-19, the Chairman also highlighted that these meeting dates are subject to change at short notice and details would be published on the Parish Council web site.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Monday 7 September 2020
- Wednesday 16 September 2020
- Monday 5 October 2020
- Tuesday 20 October 2020
- Monday 2 November 2020
- Tuesday 17 November 2020
- Monday 7 December 2020 (Only one meeting in December 2020)

36/20 Items for Future Agendas

- Dog Friendly Stiles
- Bus Stop Infrastructure
- Maintenance and ownership of The Goggs
- Traffic Calming Working Group Update

(The meeting ended at 9.20pm)

Chairman – 7 September 2020