

# BLOXHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD USING ZOOM ON MONDAY 1 JUNE AT 7.30PM

**PRESENT:** Chairman, Councillor Steve Craggs; Councillors Joanna Barton, Amanda Baxter, David Bunn, Sophie Floate, Gloria Lester-Stevens, Leonard Leigh, Mike Morris, Stephen Phipps, Nick Rayner, Kirsty Rose and Heather Westbury.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk & Responsible Financial Officer), District Councillors Mike Bishop, Christine Heath and Andrew McHugh and four members of the public.

**APOLOGIES:** None

The Chairman welcomed everyone to the meeting and advised Councillors that for security reasons, the facility to record the meeting on Zoom had been switched off.

**37/20 Declarations of Interest** – There were no declarations of interest.

**38/20 Minutes** – Prior to the meeting, the minutes of the meeting held on 20 May 2020 had been circulated to the Parish Council and were taken as read.

**Resolved** that the minutes of the meeting held on 20 May 2020 be approved and signed by the Chairman.

**39/20 Matters Arising** – There were no matters arising.

**40/20 Chairman's Announcements**

- Cherwell District Council's Local Plan was due to change later in the year and this may impact on the policies in the Bloxham Neighbourhood Development Plan (BNDP). The Parish Council had requested a meeting with Planning Policy Officers at Cherwell District Council. Councillors Stephen Phipps and Mike Morris would attend the meeting, along with the Chairman and Vice-Chairman. John Groves would also be invited.

The Parish Council had also been approached by a consultant, Neil Homer to assist with updating the BNDP if it was necessary.

**41/20 Open Forum** – None of the residents wished to address the Parish Council.

*(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)*

**42/20 Reports from County and District Councillors** – There was no report from County Councillor Kieron Mallon.

District Councillor Christine Heath would report later in the meeting on her items.

District Councillor Andrew McHugh reported that additional help in the form of grants, was being provided for those businesses who did not qualify for the original Covid-19 grants. It was agreed that this information would be included in the Broadsheet, on the Parish Council Facebook page and also forwarded to Bloxham Mill. **Action TG**

**43/20 Planning**

i) Planning Applications:

- 20/01232/DISC, Land to the Rear and North of 29 to 33, Quarry Close, Bloxham – The Parish Council considered an application for the discharge of condition 22 (Car Park Management Plan) of 13/00496/OUT.

## BLOXHAM PARISH COUNCIL

**Resolved** that the Parish Council objects to application 20/01232/DISC on the following grounds:

- the current surface will cause traffic problems and congestion at the primary school drop-off and collection times in wet weather. Parents will not use it in the wet weather because the surface turns into a white paste which is impossible to get off car mats and shoes, so they will continue to park in the roads around the school;
- the thick, sticky white, paste the surface produces in the wet weather causes serious issues for neighbours such as the primary school specifically and also residents and visitors to the estate, in contravention of BNDP BL9(a);
- the potential parking behaviour of parents in the wet weather means that the requirement for a car park is defeated in practice because people will be extremely reluctant to use it; and
- the short life of hoggin surfaces places an unfair financial burden on the residents of the estate who will have to make up the cost through Management Company charges once it takes over responsibility for the car park.

### **Action TG**

- ii) Millers Homes Site, Tadmarton Road, Bloxham – District Councillor Christine Heath reported that she had been investigating this matter with Councillor Stephen Phipps and gave a detailed update on the outstanding issues, following meetings and correspondence with Tim Screen at Cherwell District Council.

**Resolved** that the report be noted.

- iii) The Slade – The Parish Council discussed the access and boundary fence issues at The Slade and how the facts of the situation should be communicated to the village. If necessary, it was suggested that a Zoom meeting for residents could be arranged.

**Resolved** that:

- 1) the report be noted;
- 2) a statement from the Parish Council be published in the village to fully explain the situation with The Slade;
- 3) Councillors Amanda Baxter, Mike Morris, Stephen Phipps and Nick Rayner, Marie Jones (Slade Warden) and Jenny Yates be appointed to a Working Group to formalise the statement and the Group be given delegated authority to publish the statement on behalf of the Parish Council; and **Action AB/SP**
- 4) the quote from Cotefield Treecare be accepted for the removal of the trees from the Miller Homes/Slade boundary. **Action MJ**

### **44/20 Parish Council Matters**

- i) Drop-In and Chat – Prior to the meeting, a report had been circulated to the Parish Council with regard to the session on 14 March 2020.

**Resolved** that:

- 1) the report and issues raised at the Drop-In and Chat on 14 March 2020 be noted;
- 2) the Traffic Calming Working Group to progress all of the traffic issues which have been raised, including speeding on Little Bridge Road; **Action NR**
- 3) Bloxham School be advised that parental parking on Stone Hill had been raised as an issue again; **Action TG** and
- 4) Brian Smith be thanked for his suggestions relating to car parking and a Community Venue Management Group for the use of the Halls in the village, however the Parish Council did not believe the proposals would be workable and could not support them. **Action TG**

### **45/20 Environment/Village Matters**

- i) Directional Signs for Bloxham Bowls Club – The Parish Council considered a request for funding for three directional signs to Bloxham Bowls Club.

# BLOXHAM PARISH COUNCIL

**Resolved** that:

- 1) the report and the request for funding not be approved; and
  - 2) Bloxham Bowls Club be encouraged to apply for a Parish Council grant for 2021/2022 which could be used to cover the cost of the signs. **Action TG**
- ii) Dog Fouling Initiatives – The Parish Council discussed a new initiative for tackling the issue of dog fouling in the village. This proposal would involve volunteers removing dog mess from the ground and then spraying the area with fluorescent paint to highlight the extent of the issue with residents.

**Resolved** that:

- 1) the report be noted;
- 2) the initiative be progressed, if enough volunteers can be recruited;
- 3) the initiative be led by Councillor Kirsty Rose and Heather Westbury; and
- 4) the necessary paint and dog waste bags be purchased for the volunteers; **Action TG**

## 46/20 Finance

- i) Accounts for Payment and Bank Reconciliation - The Clerk submitted to the Parish Council, the accounts for payment and the bank reconciliation:

**Resolved** that the following accounts for payment be approved:

Payments	Amount	Cheque No.
Theresa Goss – Salary for June 2020	£1030.93	1735
Theresa Goss – Expenses for June 2020	£28.06	1735
Theresa Goss – Zoom Monthly payment	£14.39	1735
OCC Pension Fund – Clerk’s Pension for June 2020	£389.01	1736
Stuart Morgan – Canopy for Jubilee Hall	£646.20	1737
Geosphere - Parish On-line Annual Subscription	£240.00	1738
Kalkwik – Printing forms for evidence gathering for the proposed footpath at The Ridgeway	£37.92	1739
NR Prickett – Grass cutting and installing tow dog waste bins	£1362.00	1740
Mr S Phipps – Stationery expenses	£48.98	1741

- ii) Bus Stop Infrastructure Improvements – Prior to the meeting, the Section 106 funding which was available to the village for bus stop infrastructure had been circulated to the Parish Council.

**Resolved** that;

- 1) the report be noted; and
- 2) further investigations be carried out into where the funding could be used in the village and this be reported back to the Parish Council in due course. **Action DB**

**47/20 Correspondence** – The Chairman reported that an email had been received from a resident with regard to the grass cutting in the village, suggesting improvements to encourage biodiversity in the village. It was agreed that Councillor Gloria Lester-Stevens would liaise with the resident and bring forward a proposal to the Parish Council. **Action GLS**

## 48/20 Exclusion of the Public and Press

## **BLOXHAM PARISH COUNCIL**

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 49/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

**49/20 Section 106 Project, Jubilee Hall** – Councillor Stephen Phipps reported that the structural engineer had visited the Hall and assessed the roof and his report was now awaited.

**Resolved** that the report be noted.

**50/20 Meeting Dates** – The Chairman reported that until further notice, Parish Council meetings would be virtual meetings held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

However due to the current situation with Covid-19, the Chairman also highlighted that these meeting dates are subject to change at short notice and details would be published on the Parish Council web site.

**Resolved** that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Tuesday 16 June 2020
- Monday 6 July 2020
- Tuesday 14 July 2020
- Monday 3 August 2020 (Only one meeting in August 2020)
- Monday 7 September 2020
- Wednesday 16 September 2020
- Monday 5 October 2020
- Tuesday 20 October 2020
- Monday 2 November 2020
- Tuesday 17 November 2020
- Monday 7 December 2020 (Only one meeting in December 2020)

### **51/20 Items for Future Agendas**

- Dog Friendly Stiles
- Play equipment at Bloxham Recreation Ground
- Millers Homes Site, Tadmarton Road, Bloxham
- Biodiversity in the Village
- Bus Stop Infrastructure

(The meeting ended at 9.10pm)

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Chairman – 16 June 2020