

BLOXHAM PARISH COUNCIL

DRAFT MINUTES OF THE PLANNING & STRATEGY COMMITTEE MEETING HELD AT BLOXHAM PRIMARY SCHOOL, BLOXHAM ON TUESDAY 11 DECEMBER 2018 AT 7.30PM

PRESENT: Councillors; David Bunn, Steve Craggs, Leonard Leigh, Gloria Lester-Stevens, Stephen Phipps and Jenny Yates.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer) and Patricia Hopkins (non-voting member of the Committee).

APOLOGIES: Parish Councillor Amanda Baxter submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

Parish Councillor Joanna Barton submitted her apologies because she was at work, the apologies were accepted and the absence authorised.

Parish Councillor Mary Groves submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

In the absence of the Chairman, Councillor Jenny Yates took the chair for the start of the meeting.

Councillor Jenny Yates reminded the Councillors and the public that recording of the meeting was permitted. However, she asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

52/18 APPOINTMENT OF CHAIRMAN 2018/2019 – Councillor Jenny Yates asked for nominations for the position of Chairman. Councillor Jenny Yates was proposed and seconded as Chairman for this meeting only.

Resolved that Councillor Jenny Yates be appointed as Chairman for this meeting only.

53/18 DECLARATIONS OF INTEREST – There were no declarations of interest.

54/18 MINUTES – Prior to the meeting, the minutes of the meeting held on 13 November 2018 had been circulated to the Committee and were taken as read.

Resolved that the minutes of the meeting held on 13 November be approved and signed by the Chairman.

55/18 MATTERS ARISING – There were no matters arising from the minutes.

56/18 PLANNING APPLICATIONS

- 18/01840/F, The Warriner School, Banbury Road, Bloxham – The Committee considered an application for the renewal of consent and continued use of relocatable building units. These were already on site T4 and T5 (PR34 and PR35) for a further period of five years.

Resolved that the Parish Council did not object to application 18/01840/F, but makes the following comments:

- 1) a solution needs to be identified to ensure that there is a restricted view from the windows in the relocatable building units to avoid overlooking for the neighbours; and
- 2) as this application is for five years only, if approved, a plan needs to be produced stating the permanent arrangements which will be in place after the five year period.

- 18/01993/F, Gilmore, Banbury Road, Bloxham - The Committee considered an application for a two storey side extension and single storey rear extension.

Resolved that the Parish Council objects to application 18/01993/F on the following grounds:

- 1) the pre-application advice is not available on Cherwell District Council's web site therefore, it is not clear if the Bloxham Neighbourhood Development Plan has been brought to the attention of the applicant;
 - 2) it is contrary to Bloxham Neighbourhood Development Plan Policy BL5 (*Insofar as planning permission is required any proposal to alter or extend an existing dwelling that would reduce the existing level of off-street parking provision will be resisted unless it can be satisfactorily demonstrated that the amount of overall parking provision retained is satisfactory*) because of the loss of parking with the garage being removed; and
 - 3) it is contrary to Bloxham Neighbourhood Development Plan Policy BL11 (*All development shall be encouraged to respect the local character and the historic and natural assets of the area. The design and materials chosen should preserve or enhance our rural heritage, landscape and sense of place*) because the site will be overdeveloped, it is out of keeping with the other properties on Banbury Road and does not relate in scale, massing and layout to the semi-detached property next door.
- 18/01941/F, 1 Chipperfield Park Road Bloxham – The Committee considered an application to fit a tiled roof over the garage utility and front porch.

Resolved that the Parish Council raises no objections and has no further observations on application 18/01941/F.

- 18/01952/F, 3 Orchard Grove Bloxham - The Committee considered an application for a porch extension.

Resolved that the Parish Council raises no objections to application 18/01952/F, but makes the following observation:

- there is slight concern over the loss of a parking space in Orchard Grove.
- 18/01975/F, 6 Crab Tree Close Bloxham - The Committee considered a retrospective application for a sun tunnel.

Resolved that the Parish Council raises no objections and has no further observations on application 18/01975/F.

- 18/02039/F – 1 Greens Garth, Bloxham – The Committee considered an application for a replacement porch and garage.

Resolved that the Parish Council raises no objections and has no further observations on application 18/02039/F.

56/18 UPDATES ON PLANNING MATTERS:

These minutes have been agreed by the Chairman and are now subject to approval at the next meeting of the Planning & Strategy Committee

- i) Miller Homes: Tadmerton Road and Milton Road – The Chairman reported that Geoff Winter had been contacted about the drainage from the site, the fencing along the boundary of the Country Park and also the ditches which needed to be cleared. The Clerk had not yet had a response so this would be chased up. Gordon Kelman had also been contacted about the drainage and sewerage arrangements.

Tim Screen from Cherwell District Council had advised the Parish Council that he would be visiting the site to look at the excavations for the ponds and the boundary fencing between the Country Park and The Slade.

There were no issues at the Milton Road site.

Resolved that the report be noted.

- ii) Local Plan Hearing, Oxford Unmet Housing Need – The Chairman reported that no dates had been set for the hearing.

Resolved that the report be noted.

57/18 Draft Housing Strategy Consultation – The Chairman asked the Committee to read the consultation and send any comments to the Clerk.

Following a discussion, it was felt that when consultation documents were sent out, there should be an Executive Summary at the start to aid the people who wish to comment on the document.

The Chairman reminded the Committee that the consultation deadline for the Weston-on-the-Green Neighbourhood Development Plan was 11 January 2019.

The Chairman also reminded the Committee that the consultation on the Oxfordshire Plan Statement of Community Involvement would be on the agenda for discussion at the Parish Council meeting on 7 January 2019.

Resolved that:

- 1) the report be noted; and
- 2) Cherwell District Council and Oxfordshire County Council be asked to produce an Executive Summary with their consultation documents. **Action TG**

(The meeting ended at 8.15pm)

Chairman – 2018