

## BLOXHAM PARISH COUNCIL

### DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON TUESDAY 17 SEPTEMBER 2019 AT 7.30PM

**PRESENT:** Chairman, Councillor Steve Craggs; Councillors Amanda Baxter, David Bunn, Sophie Floate, Mary Groves, Leonard Leigh, Gloria Lester-Stevens, Mike Morris and Nick Rayner.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk & Responsible Financial Officer), District Councillors Christine Heath and three members of the public.

**APOLOGIES:** Councillor Joanna Barton submitted her apologies because she was at work, the apologies were accepted and the absence authorised.

Councillor Stephen Phipps submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

Apologies for absence were also received from County Councillor Kieron Mallon and District Councillor Mike Bishop.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, he asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

#### **120/19 Declarations of Interest**

Minute Number 126/19(i) Planning Application 19/01608/F, Oak View, Bloxham Road, Milcombe – Councillor Gloria Lester-Stevens declared an interest in this item because she knew the applicant.

**121/19 Traffic & Highway Issues in Bloxham** – The Chairman reported that Rashid Bbosa, Senior Transport Planner from Oxfordshire County Council had been invited to the meeting to discuss traffic and highway issues in Bloxham, however he had been unable to attend the meeting.

The Chairman reported that he had met with Rashid Bbosa at Cherwell District Council the previous week and he had discussed the Parish Council's concerns relating to the highway proposals for the SEND School. This application was due to be considered at Cherwell District Council's Planning Committee on Thursday 19 September 2019 and the Chairman advised that he was willing to address the Committee on the Parish Council's concerns relating to the highway proposals.

**Resolved** that:

- 1) the report be noted;
- 2) the Chairman be authorised to address Cherwell District Council's Planning Committee on Thursday 19 September 2019 on behalf of the Parish Council in relation to its objection; and **Action SC**
- 3) a highways officer from the County Council be invited to attend a future Parish Council meeting to discuss the highway issues in Bloxham. **Action SC/TG**

**122/19 Minutes** – Prior to the meeting, the minutes of the meeting held on 2 September 2019 had been circulated to the Parish Council and were taken as read.

**Resolved** that the minutes of the meeting held on 2 September 2019 be approved and signed by the Chairman.

**123/19 Matters Arising** – There were no matters arising.

#### **124/19 Chairman's Announcements**





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**Resolved** that the following accounts for payment be approved:

Payments	Amount	Cheque No.
Ellen Hinde Hall – Annual Rent	£125.00	1593
Malcolm Timms – Ex-Servicemen’s Hall Project	£250.00	1594
Bloxham Mill – Room Hire	£36.00	1597
Nigel Prickett – Grass cutting for August 2019	£774.00	1595
Magnet Group – Kitchen worktop/sink	£699.12	1596

- ii) Draft Budget 2020/2021 – The Chairman reported verbally on the draft budget for 2020/2021 and had previously circulated a report on the allocation of additional funds to the Christmas lights project.

**Resolved** that the additional funding for the Christmas lights 2019 be approved, at a cost of £2620. **Action TG/SC**

- iii) Section 106 Project, Jubilee Hall – The Chairman reported that a handover meeting was being held the following day with regard to the new changing rooms at Jubilee Hall. However there were still a few snags to address too.

The quotes for the canopies, cooker, water boiler and electric fly catcher were yet to be received.

The Clerk was currently arranging a meeting with Nigel Yeadon at Aplins to discuss any necessary changes to the lease between the Parish Council and the Official Custodian/Jubilee Park Management Committee.

**Resolved** that the report be noted.

## 129/19 Correspondence – The CPRE’s magazine, Countryside Voice, was circulated to the Parish Council.

The Chairman reported that a letter had been received from Burford Town Council requesting the Parish Council to make a donation towards HGV weight limit signage in Burford and to fund enforcement issues. The letter would be acknowledged and the request would be considered at the next meeting of the Parish Council. **Action TG**

## 130/19 Meeting Dates

**Resolved** that it be noted that, future meeting dates for Bloxham Parish Council are as stated below. They would all commence at 7.30pm (unless stated otherwise) in St Mary’s Parish Rooms, Bloxham, and reference should be made to the agenda prior to the meeting:

- 7 October 2019
- 16 October 2019
- 4 November 2019
- 19 November 2019
- 2 December 2019 (Only one meeting in December 2019)

## 131/19 Items for Future Agendas

- Draft Budget for 2020/2021
- New grit bin on the Ridgeway
- Apple Day - 13 October 2019

(The meeting ended at 9.40pm)

DRAFT