

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON MONDAY 6 SEPTEMBER 2021 AT 7.30PM

PRESENT: Chairman, Councillor Leonard Leigh: Councillors David Bunn, Mike Fenner, Sophie Floate, Daniel Goodwin and Nick Rayner.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), District Councillor Adam Nell, County Councillor Kieron Mallon, Charlie Little, Bursar at Bloxham School and Rowena Rouse, Bloxham Biodiversity Group.

APOLOGIES: Parish Councillor Joanna Barton submitted her apologies because she was at work, the apologies were accepted and the absence authorised.

Parish Councillor Stephen Phipps submitted his apologies because he had another appointment, the apologies were accepted and the absence authorised.

District Councillors Mike Bishop and Andrew McHugh.

Parish Councillor Agnes Balassa was not present.

109/21 Declarations of Interest

Minute Number 116/21 (ii) Planning, 21/01505/F & 21/01476/LB, Stone Hill House, Stone Hill, Bloxham – Councillor Sophie Floate declared an interest because her husband was an employee at Bloxham School.

110/21 Minutes – Prior to the meeting, the minutes of the meeting held on 2 August 2021 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 2 August 2021 be approved and signed by the Chairman.
Action LL/TG

111/21 Matters Arising

Minute Number 102/21 (ii), Biodiversity Group – The Clerk confirmed that the Group would be submitting receipts to the Parish Council after the Great Big Green Week event and then the reimbursement would be processed.

112/21 Chairman's Announcements

- Anti-social behaviour in Jubilee Park – Residents were asked to continue to report incidents of anti-social behaviour to Thames Valley Police.
- Cherwell Local Plan Review – Options Paper was being discussed at Cherwell District Council's Executive on 6 September 2021.
- Planning Training – To be held on 14 & 21 October 2021, 6.30pm to 8pm.
- White Line Repainting on A361 – The white lines were due to be reinstated on the A361 by the County Council and this was supported by the Parish Council.
- Oxfordshire's Bus Service Improvement Plan – Councillor Sophie Floate would respond to the consultation on behalf of the Parish Council.
- Letter from Victoria Prentis MP – A reply had been received in response to the Chairman's letter with regard to the continuation of Zoom meetings and the Government was reviewing this.
- Cumberford – Contact had been made with Cherwell District Council and Tony Brummell said stated that the building was dilapidated, but not enough for intervention and he would monitor the situation. The issues with the hedge overhanging the boundary would be reported to the County Council again and Councillor Mallon would assist if necessary. **Action TG**

113/21 Open Forum – Rowena Rouse from Bloxham Biodiversity Group addressed the Parish Council with regard to the 'Great Big Green Week' and invited Councillors to attend the 'Great Big Green Community Forum' at the Ex-

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Servicemen's Hall, between 11am and 8pm on 25 September 2021. Mrs Rouse also circulated information on the other events which were taking place during the 'Great Big Green Week' from 18-26 September 2021.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

114/21 Reports from County and District Councillors – District Councillor Adam Nell reported on the Local Plan and Oxfordshire 2050.

County Councillor Kieron Mallon reported that he had supported the Bloxham Biodiversity Group to cover the costs of their insurance for the 'Great Big Green Week.' Councillor Mallon also reported on the ongoing issues with developers with regard to highways, especially along the A361.

Councillor David Bunn reported that the planter on the A361 (at the junction with Ells Lane) had been damaged and Councillor Mallon asked for details to be passed to him so he could assist with the matter. **Action TG**

115/21 Bloxham School – Charlie Little, Bursar at Bloxham School, addressed the Parish Council, and confirmed that the School would initiate a community forum with Cherwell District Council, the Parish Council and stakeholders so that they could share their future plans. It was hoped this meeting would be held at the end of September 2021.

Mr Little also gave details on the pupil capacity of the School and how it had adapted to ensure its longevity. There was also outline information about the planning application which had been submitted to Cherwell District Council regarding proposals for additional car parking and changes to the entrance and the reasons why the proposals were required.

There was no discussion by the Parish Council on the proposals because the planning application had not yet been received from Cherwell District Council.

The Chairman thanked Mr Little for attending the meeting.

116/21 Planning

- i) Results of Planning Applications – The Parish Council noted decisions made by Cherwell District Council since the last meeting of the Parish Council.

Resolved that the report be noted.

- ii) Planning Applications

- 21/02560/F - Clyston, Banbury Road, Bloxham – The Parish Council considered an application for a single storey rear extension.

Resolved that the Parish Council has no objections to application 21/02560/F. **Action TG**

- 21/02588/LB, Joiners Arms, Old Bridge Road, Bloxham - The Parish Council considered an application for alterations to existing toilet area to create improved facilities including disabled WC.

Resolved that the Parish Council has no objections to application 21/02588/LB. **Action TG**

- 21/00958/ADV, Mid-Counties Co-operative, Co-Op, High Street, Bloxham,- The Parish Council considered an application for one internally illuminated fascia sign, one internally illuminated projecting sign, and three no. non-illuminated window graphics.

Resolved that the Parish Council has no objections to application 21/00958/ADV. **Action TG**

- 21/02587/F, 1 Aldous Drive, Bloxham - The Parish Council considered an application for a single storey rear extension.

Resolved that the Parish Council has no objections to application 21/02587/F. **Action TG**

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- 21/02784/F, The Old Dairy Workhouse Lane Bloxham - The Parish Council considered an application for a single storey rear garden room extension.

Resolved that the Parish Council has no objections to application 21/02784/F. **Action TG**

- 21/02783/F, Beehive Cottage, Church Street, Bloxham - The Parish Council considered a retrospective application for the installation of a driveway gate consisting of a central six bar field gate and two pedestrian access gates to the left and right of the central installation.

Resolved that the Parish Council feels that the applicant has met every requirement which has been requested and therefore, the Parish Council has no objections to application 21/02783/F. **Action TG**

- 21/01505/F & 21/01476/LB, Stone Hill House, Stone Hill, Bloxham - The Parish Council considered an application for an extension of existing boarding house through the reinstatement of part of the existing ruined coach house, the demolition of outbuildings, the erection of an extension and link structure (with associated alterations to Stone Hill House), insertion of internal wall, and associated works

Resolved that the Parish Council has no objections to applications 21/01505/F & 21/01476/LB, however if Cherwell District Council is minded to approve the application, there should be a Traffic Management Plan in place to minimise disruption to residents. **Action TG**

- iii) Article 4 Direction – The Parish Council discussed confirming its decision to progress with an Article 4 Direction application to Cherwell District Council.

Resolved that an Article 4 Direction be progressed with Cherwell District Council. **Action LL**

- iv) Oxfordshire 2050 – The Parish Council considered draft comments on the Oxfordshire 2050 consultation from Councillor Sophie Floate and Daniel Goodwin. The deadline for submission was 8 October 2021.

Councillor Goodwin reported that there were currently three key consultations being held and they were Oxford-Cambridge Arc, Oxfordshire 2050 and Cherwell District Council's Local Plan.

OX-Cam Arc was a very high level piece of work covering development and the infrastructure across this very important economic area.

Oxfordshire 2050 would drive the Local Plan and initial draft responses had been circulated to Councillors and further responses were required 15 September 2021. These would be discussed at the Parish Council meeting on 4 October 2021.

Resolved that the report be noted and Councillors should send their comments to Councillor Sophie Floate and Daniel Goodwin by 15 September 2021. **Action ALL**

117/21 Finance

- i) Income, Bank Reconciliation and Accounts for Payment - The Clerk submitted to the Parish Council, the income which had been received since the last meeting, the accounts for payment and the bank reconciliation.

Resolved that the income received since the last meeting and the bank reconciliation be noted and following accounts for payment be approved:

Theresa Goss – Salary and expenses for September 2021	
HMRC – Payments for September 2021	
Oxfordshire County Council – Clerk's Pension for September 2021	
Green Scythe Ltd – Grass Cutting at Jubilee Park	£437.69
Seckington and Whitehead – Jubilee Hall Works	£46,876.60

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Nigel Prickett - Grass Cutting in the Village	£774.00
FN Pile & Sons – Equipment for The Slade	£709.72
Jubilee Park Management Committee – Room Hire	£25.00
Eco Web Hosting – Email Hosting for September 2021	£5.99

118/21 Parish Council Matters

- i) Vacancies – The Chairman reported that there were no applications for co-option onto the Parish Council.

Resolved that the vacancies continue to be advertised. **Action TG**

- ii) Parish Council Responsibilities/Appointments to Other Bodies, including St Mary's Thursday Club – The Parish Council discussed appointing its Parish Council representatives for 2021/2022.

Resolved that:

- 1) Councillors Joanna Barton, Leonard Leigh, David Bunn and Nick Rayner be appointed to the Staffing Committee; and
 - 2) other appointments be deferred until more Councillors have been recruited.
- iii) Community Governance Review – The Parish Council considered Cherwell District Council's proposed Community Governance Review.

Resolved that the Parish Council has no comments on the Community Governance Review.

119/21 **Correspondence** – There was further correspondence.

120/21 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 121/21, 122/21 & 123/21 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

121/21 **Quotes for Maintenance Works** – The Parish Council considered quotes for tree works in Walsingham Close and in The Gogs.

Resolved that:

- 1) the quote from Cotefield Treecare for Job B at Walsingham Close be accepted; and
- 2) the quote from Cotefield Treecare for the tree works at The Gogs be accepted.

Action TG

122/21 **Play Equipment at Jubilee Park & Bloxham Recreation Ground** – The Parish Council discussed a quote for replacing the toddler slide at Jubilee Park and a quote for repainting the swings at Bloxham Recreation Ground.

Resolved that:

- 1) the quote from Kompan for the new toddler slide at Jubilee Park be accepted; **Action SP**
- 2) the quote from David Green of £650 plus VAT, to paint the swings, rocking horse and cleaning spray paint from the mobiles be accepted; **Action TG**
- 3) the Parish Council agrees to meet the ongoing maintenance costs of all of the play equipment in Bloxham Recreation Ground (not just that installed in 2017 & 2018), however the Trustees must liaise with the Parish Council to seek its approval for any quotes, prior to them being accepted; and
- 4) when any items of play equipment at Bloxham Recreation Ground need to be replaced, each individual replacement will be discussed by the Parish Council individually before it is agreed whether or not the capital replacement costs can be met.

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123/21 Jubilee Hall Project – The Chairman gave an update on the Jubilee Hall project.

Resolved that the report be noted.

(The public and press were invited back into the meeting at the conclusion of this item)

124/21 Meeting Dates – The Chairman reported that the next Parish Council meetings would be held in St Mary's Parish Rooms, Bloxham. The meeting would commence at 7.30pm.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Tuesday 21 September 2021
- Monday 4 October 2021
- Tuesday 19 October 2021

124/21 Items for Future Agendas

- Co-option Procedure (Sept 2021)
- Parish Council Responsibilities/Appointments to Other Bodies
- Bench in Gascoigne Way
- Condition of the footpath next to Warriner School
- 'Good Neighbour' Leaflet
- Oxfordshire 2050 / CDC Local Plan Presentation from Ms Gringall
- Traffic Calming Working Group

(The meeting ended at 9.25pm)

Chairman – 21 September 2021