

BLOXHAM PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON MONDAY 5 AUGUST 2019 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors Joanna Barton, Amanda Baxter, David Bunn, Sophie Floate, Mary Groves, Stephen Phipps, Gloria Lester-Stevens, Nick Rayner.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer), County Councillor Kieron Mallon, District Councillor Christine Heath and nine members of the public.

APOLOGIES: Councillor Leonard Leigh submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

Councillor Mike Morris submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

Apologies for absence were also received from District Councillors Mike Bishop and Andrew McHugh.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, he asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

94/19 Declarations of Interest – There were no declarations of interest.

95/19 Minutes – Prior to the meeting, the minutes of the meeting held on 16 July 2019 had been circulated to the Parish Council and were taken as read.

Minute Number 83/19 – Planning Application 19/01160/F, Exham House, Bloxham School, Banbury Road, Bloxham - Councillor Stephen Phipps reported that he felt the Parish Council's comment on this application should have stated that 'the Parish Council did not object to the application' and should not have stated that 'the Parish Council supports the application'.

Resolved that the minutes of the meeting held on 16 July 2019 be approved and signed by the Chairman, with the above amendment.

96/19 Matters Arising

Minute Number 80/19 – Matters Arising, Miller Homes Country Park – The Chairman reported that Miller Homes believed that the site was almost complete, however there was a meeting on 14 August 2019 with Tim Screen from Cherwell District Council (CDC) and Geoff Winter from Miller Homes to sign-off a number of items. Councillor Gloria Lester-Stevens would attend on behalf of the Parish Council. **Action GLS**

Minute Number 81/19 – Chairman's Announcements, Proposed SEN School – The application for the proposed SEN School in Bloxham Grove Road had been deferred to CDC's Planning Committee in September 2019, to enable a site visit to be held during term time. In addition, the Parish Council's comments on the Site Options Appraisal had now been loaded onto Cherwell District Council's web site.

97/19 Chairman's Announcements

- Installation of the three new benches – The three replacement benches had now been installed and they looked very nice. This was part of the Parish Council's on-going maintenance programme.
- Graffiti in the Village – It appeared that the graffiti in the village had now stopped. All instances had been reported to Thames Valley Police.
- Disabled Access to the Circular Walk – Following a request from a resident, disabled access to the Circular Walk had been investigated, but unfortunately it was not possible. However Councillor David Bunn had investigated the possibility of increasing the accessibility of the footpath from Greens Garth to Bloxham Grove Road because it was already partly prepared. Councillor Bunn would report back in due course.
Action DB

BLOXHAM PARISH COUNCIL

Resolved that the report be noted.

- iii) Councillors Training Courses – Prior to the meeting, training courses which were available to Councillors had been circulated.

Resolved that the report be noted.

103/19 Finance

- i) Accounts for Payment and Bank Reconciliation - The Clerk submitted to the Parish Council, the accounts for payment and the bank reconciliation as at 5 August 2019.

Resolved that the bank reconciliation be noted and the following accounts for payment be approved;

Payments	Amount	Cheque No.
T Goss – Salary for August 2019	£933.30	1572
T Goss – Expenses for August 2019	£71.04	1572
HMRC – Payment for August 2019	£327.54	1573
OCC Pension Fund – Clerks’ Salary for August 2019	£380.29	1574
W Page – Works at the Ex-Servicemen’s Hall	£9,120.00	1575
Bouygues E & S Infrastructure Ltd – Infrastructure for Christmas Lights	£3,346.75	1576
Came & Company – Insurance for works at Jubilee Hall	£84.00	1577
SJ Aplin Playgrounds Ltd – Works to see-saw in Jubilee Park	£342.00	1578
NR Prickett – Grass Cutting for July 2019	£774.00	1579
Bloxham Mill Ltd – Room Hire	£18.00	1580
Medisave UK Ltd – Defibrillator	£1664.95	1581

- ii) Section 106 Project, Jubilee Hall – Prior to the meeting, Councillor Stephen Phipps had circulated a report, relating to the new kitchen and canopies at Jubilee Hall.

The Clerk also gave an update on the legal advice which had been received relating to the Trustees who were named on the Jubilee Park lease.

Resolved that:

- 1) it be noted that Cherwell District Council has agreed in principle to release Section 106 funds for the kitchen and canopies;
- 2) the quote from Magnet for the kitchen at Jubilee Hall for £8131.74 be approved;
- 3) the quotes for the canopies, cooker, water boiler and electric fly catcher be submitted to the next meeting of the Parish Council; **Action SP**
- 4) Councillor Stephen Phipps be authorised to open a Magnet account in the name of the Parish Council because this may secure further discounts and full payment does not have to be made before the installation; and **Action SP**
- 5) the legal advice relating to the changes to the lease between the Parish Council and the Jubilee Park Management Committee be noted and further legal advice be obtained, if necessary. **Action TG**

104/19 Correspondence – A letter had been received from a resident in Brookside Way highlighting that the proposed development by Gladman Developments Limited in South Newington Road, would destroy a medieval ridge and furrow field. The Parish Council noted the contents of the letter and would take it into consideration when making comments on any forthcoming planning application.

105/19 Meeting Dates

