

BLOXHAM PARISH COUNCIL

MONDAY 12 MAY 2025

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhamparishcouncil@gmail.com
www.bloxhamparishcouncil.co.uk

6 May 2025

Dear Councillor,

The Annual Meeting of the Parish Council will be held on **Monday 12 May 2025 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

County Councillor/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm
2. **Appointment of Chairman 2025/2026** – To appoint a Chairman of the Parish Council for 2025/2026.
7:00pm – 7:05pm
3. **Appointment of Vice-Chairman 2025/2026** – To appoint a Vice-Chairman of the Parish Council for 2025/2026.
7:00pm – 7:05pm
4. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
7:05pm – 7:10pm

5. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

6. **Minutes** - To confirm the minutes of the meetings held on 7 April 2025. **(Attached)**

7:15pm – 7:20pm

7. **Matters Arising** - To discuss any issues arising from the minutes of 7 April 2025.

7:20pm – 7:25pm

8. **Chairman's Announcements**

- Disused Railway Land

7:25pm – 7:30pm

9. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:30pm – 7:40pm

10. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

7:40pm – 7:50pm

11. **Village Matters**

- Flooding Working Group – To receive an update on the work of the Flooding Working Group.
- New Defibrillator – To discuss purchasing a publicly accessible defibrillator and cabinet to be installed on a private house on South Newington Road, Bloxham.
- First Response Vehicle – To discuss how the Parish Council and community can mitigate the imminent decommissioning of the First Response Vehicle, currently located at Godswell Park.
- Donation of 20 Saplings – To discuss an offer from Bloxham School for 20 saplings to be planted in the village.

7:50pm – 8:00pm

12. **Planning**

- Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
- Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
- William Davis Homes, Planning Application 24/02541/OUT- Land South of 3 - 5 Hartshill Close, Bloxham – To discuss addressing Cherwell District Council's Planning Committee on 15 May 2025 in objection to application 24/02541/OUT, for an outline planning application (with all matters reserved except for primary means of vehicular access from the A361) for the residential development of up to 130 dwellings, alongside associated access, green and blue infrastructure (including public open space, a play area, and drainage), required ground remodelling and supporting infrastructure.

- iv) Gladman Developments Ltd, Planning Application 23/01265/OUT, Appeal References APP/C3105/W/25/3363572 & APP/C3105/W/23/3329533 - To discuss the two appeals for an outline planning application for the erection of up to 60 dwellings with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access point. All Matters Reserved except for means of access - re-submission of 23/01265/OUT.
- v) Bloxham Neighbourhood Development Plan – To receive an update on the progress with updating the Plan.
- vi) Bloxham Conservation Area Re-Appraisal – To make comments on Cherwell District Council's consultation on the Bloxham Conservation Area Re-Appraisal.

8:00pm – 8:20pm

13. Parish Council Matters

- i) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat on 8 March 2025.
- ii) EV Charging Points – To discuss the proposal for EV charging points at Jubilee Park.
- iii) Parish Council Insurance – To review the Parish Council's insurance policy for 2025/2026.
- iv) Membership of Staffing Committee, Working Groups and Outside Bodies for 2025/2026 – To discuss the memberships. **(Report to follow)**
- v) Parish Council Documents – To review the following Parish Council documents, which are available to view on the Parish Council web site <https://www.bloxhamparishcouncil.co.uk/documents.php>:
 - Asset Register
 - Risk Management Log and Risk Schedule
 - Financial Regulations
 - Standing Orders
 - Code of Conduct
 - Complaints Policy
 - Vexatious Complaints Procedure
 - Freedom of Information Policy
 - Dispute Resolution Process
 - Dignity at Work Policy
 - Grievance Procedure
 - Data Breach Policy
 - Data Protection Policy
 - Records Retention Policy
 - Subject Access Request Procedure
 - Press and Media Policy
 - Safeguarding Policy
 - Training Policy
 - Sexual and General Harassment Policy

8:20pm – 8:30pm

14. Financial Matters

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2025/2026. **(Report to follow)**

- iii) General, Ring-Fenced and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**
- iv) Bank Signatories – To confirm the signatories on the Parish Council bank accounts.
8:30pm – 8:40pm
15. **Correspondence** – Items of correspondence will be circulated to members. **8:40pm – 8:45pm**
16. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 17, 18 & 19 on the grounds that it could involve the likely disclosure of private and confidential information.
8:45pm
17. **Right of Access** – To discuss the Parish Council's agreement with Bloxham School regarding the right of access across Jubilee Park to Dewey Sports Centre.
8:45pm – 8:50pm
18. **Quote for Lights at St Mary's Church** – To consider a quote for works to the lights at St Mary's Church.
8:50pm – 8:55pm
19. **Tree Survey at The Slade** – To consider a quote for a Tree Survey at The Slade. **(To follow)**
8:55pm – 9:00pm
20. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.
- Monday 2 June 2025
 - Monday 7 July 2025
 - Monday 4 August 2025
 - Monday 1 September 2025
 - Monday 6 October 2025
 - Monday 3 November 2025
 - Monday 1 December 2025
- 9:0pm**
21. **Items for the Future Agendas/Items of Information**
- Traffic Calming Working Group & Community Speed Watch
 - Staffing Committee
- 9:00pm**

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 14 June 2025

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk