

BLOXHAM PARISH COUNCIL

MONDAY 7 APRIL 2025

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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1 April 2025

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 7 April 2025 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:00pm – 7:05pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:05pm – 7:10pm

4. **Minutes** - To confirm the minutes of the meetings held on 3 March 2025. **(Attached)**
7:10pm – 7:15pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 3 March 2025.
7:15pm – 7:20pm

6. **Chairman's Announcements**

- Former Chairman, Leonard Leigh has passed away. Leonard's funeral is being held on Monday 14 April 2025.
- Planning Application 24/02541/OUT, William Davis Homes
- Bloxham Conservation Area Appraisal

7:20pm – 7:30pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:30pm – 7:40pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

7:40pm – 7:50pm

9. **Village Matters**

- i) Flooding Working Group – To receive an update on the work of the Flooding Working Group.
- ii) Annual Parish Meeting – To discuss arrangements for the Annual Parish Meeting being held on Thursday 24 April 2025 at 7pm at Jubilee Hall.
- iii) Dog Waste Bin – To consider a request for a new dog waste bin on the A361, near to the pedestrian crossing/Service Station.
- iv) Track on the A361 (by the green), opposite The Joiners Arms, Bloxham - To receive a report from the County Council regarding works at this site.

7:50pm – 8:00pm

10. **Planning**

- i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
- ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
- iii) Bloxham Neighbourhood Development Plan – To receive an update on the progress with updating the Plan and agree which Councillor will lead the project.

8:00pm – 8:20pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat on 8 March 2025.
- iii) EV Charging Points – To discuss the proposal for EV charging points at Jubilee Park.

8:20pm – 8:30pm

12. **Financial Matters**

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2025/2026. **(Report to follow)**

- iii) General, Ring-Fenced and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**
- iv) Accounts 2024/2025 - To receive and approve the Receipts & Payments Account as at 31 March 2025. **(To follow)**
- v) Annual Governance and Accountability Return for the year ended 31 March 2025 - To approve Section 1, the Annual Governance Statement 2024/2025. **(To follow)**
- vi) Annual Governance and Accountability Return for the year ended 31 March 2025 - To approve Section 2, the Accounting Statements for 2024/2025. **(To follow)**
- vii) Explanation of Variances – To note the explanation of the variances over 15% compared to 2023/2024. **(To follow)**
- viii) Notice of Public Rights – To note that the public has the right to inspect the Parish Council's accounting records for 2024/2025 for 30 days starting from 10 June 2025 until 21 July 2025. **(To follow)**
- ix) Internal Audit Report 2024/2025 – To note the Internal Auditor's report for 2024/2025 and agree the actions. **(To follow)**
- x) Appointment of Internal Auditor for 2025/2026 – To appoint Auditing Solutions Ltd as the Internal Auditor for 2025/2026.

8:30pm – 8:40pm

- 13. **Correspondence** – Items of correspondence will be circulated to members. **8:40pm – 8:45pm**
- 14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.
8:45pm
- 15. **Right of Access** – To discuss the Parish Council's agreement with Bloxham School regarding the right of access across Jubilee Park to Dewey Sports Centre.
8:45pm – 8:50pm
- 16. **Quote for Lights at St Mary's Church** – To consider a quote for works to the lights at St Mary's Church.
8:50pm – 8:55pm
- 17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.
 - Thursday 24 April 2025 (Bloxham Annual Parish Meeting)
 - Monday 12 May 2025
 - Monday 2 June 2025
 - Monday 7 July 2025**8:55pm**
- 18. **Items for the Future Agendas/Items of Information**
 - Traffic Calming Working Group & Community Speed Watch
 - Staffing Committee**8:55pm**

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 12 April 2025

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk