

BLOXHAM PARISH COUNCIL

MONDAY 8 JANUARY 2024

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
Banbury, OX17 2GD

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2 January 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 8 January 2024 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.

7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

4. **Minutes** - To confirm the minutes of the meetings held on 4 December 2023. **(Attached)**
7:15pm – 7:20pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 4 December 2023.
7:20pm – 7:25pm
6. **Chairman's Announcements**
 - Oxfordshire County Council's Town and Parish Councils Charter – A reminder to Councillors to submit their comments.
 - Memorial bench in Jubilee Park**7:25pm – 7:35pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:35pm – 7:45pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:45pm – 7:55pm
9. **Village Matters**
 - i) Remembrance Poppies – To discuss purchasing large remembrance poppies to be attached to lampposts in the village to mark Remembrance Sunday.
 - ii) Smith Family Memorial – To discuss supporting the Smith family memorial to be located on Courtington Lane and the application for a plaque in St Mary's Church.
 - iii) 20mph Speed Restrictions – To receive an update on the roll out of the restrictions in the village.
 - iv) New Public Right of Way – To consider supporting an application to add a footpath from The Ridgeway Bloxham to Bloxham Grove Road and to Milton Footpath No. 1 in the Parishes of Bloxham and Milton on the Definitive Map and Statement for Oxfordshire.
 - v) Professional Dog Walkers – To discuss professional dog walkers using the David Tyrrell Recreation Ground and Jubilee Park.**7:55pm – 8:15pm**
10. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Bloxham Neighbourhood Development Plan – To receive an update on the review of the Bloxham Neighbourhood Plan.**8:15pm – 8:25pm**
11. **Parish Council Matters**
 - i) Vacancies – To consider any applications for co-option onto the Parish Council.
 - ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.
 - iii) Parish Council Policies: To approve the following policies: **(Policies to follow)**
 - Treasury Management Policy
 - Reserves Policy

- Publication Scheme

8:25pm – 8:35pm

12. Financial Matters

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**
- ii) Budget Monitoring 2023/2024 – To receive a report on the budget monitoring for 2023/2024. **(Report to follow)**
- iii) General and Ear-Marked Reserves 2023/2024 – To note and approve the Parish Council's Reserves. **(Report to follow)**
- iv) Parish Council Reserves – To discuss investing a proportion of the Parish Council's reserves.
- v) Internal Audit 2023/2024 – To note the interim Internal Auditor's report for 2023/2024. **(Report to follow)**

8:35pm – 8:50pm

13. Correspondence – Items of correspondence will be circulated to members. **8:50pm – 8:55pm**

14. Meeting Dates – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

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- Monday 5 February 2024
- Monday 4 March 2024
- Monday 8 April 2024
- Wednesday 24 April 2024 (Annual Parish Meeting)
- Monday 13 May 2024
- Monday 3 June 2024
- Monday 1 July 2024

8:55pm

15. Items for the Future Agendas/Items of Information

- Traffic Calming Working Group
- Maintenance to Round Bench on The Green
- Electric Vehicle Microhubs

8:55pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: Saturday 13 January 2024**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk