

# BLOXHAM PARISH COUNCIL

MONDAY 7 MARCH 2022

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

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1 March 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 7 March 2022 at 7.30pm** at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.

**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 7 February 2022. **(Attached)**  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 7 February 2022.  
**7:40pm – 7:45pm**
6. **Chairman’s Announcements**  
**7:45pm – 7:50pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:50pm – 8:00pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:00pm – 8:10pm**
9. **Village Matters**
  - i) Queen Street Land – To discuss maintenance of the Queen Street land. Residents from Queen Street have been invited to attend the meeting.
  - ii) Dog Waste Bin – To discuss a new dog waste bin on the Circular Walk.
  - iii) Repainting of Bus Stop Posts – To discuss repainting the bus stops post in the village.
  - iv) Remembrance Day Parade 2022 – To discuss the Parish Council's involvement with the 2022 event.  
**8:10pm – 8:40pm**
10. **Planning**
  - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
  - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**  
**8:40pm – 8:50pm**
11. **Parish Council matters**
  - (i) Staffing Committee – To approve the Terms of Reference for the Staffing Committee and the minutes of the Staffing Committee held on 21 February 2022. **(Previously circulated)**
  - (ii) Traffic Calming Working Group - To note the minutes of the meeting held on 3 March 2022 and agree to progress the application to the County Council for 20mph speed limits in Bloxham.  
<https://www.oxfordshire.gov.uk/residents/roads-and-transport/traffic/requesting-20mph>  
**8:50pm – 9:00pm**
12. **Financial Matters**
  - i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**
  - ii) Budget Monitoring – To note the budget monitoring report from April 2021 to March 2022. **(Report to follow)**

- iii) **Members Allowances 2022/2023** – To consider the 2022/2023 report from the Independent Remuneration Panel. **(Previously Circulated)**

**9:00pm – 9:10pm**

13. **Correspondence** – Items of correspondence will be circulated to members. **9:10pm – 9:15pm**
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:15pm**
15. **Jubilee Hall Project** – To receive an update on the project and agree whether to cover the additional costs of the works to the showers.  
**9:15pm – 9:30pm**
16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at either Jubilee Hall, Barley Close, Bloxham or St Mary's Parish Rooms, High Street, Bloxham. Please check the agenda for clarification the week before the meeting.
- Wednesday 23 March 2022 (Annual Parish Meeting at Jubilee Hall)
  - Monday 4 April 2022
  - Monday 9 May 2022

**9:30pm**

17. **Items for the Future Agendas/Items of Information**

- New bench in Gascoigne Way
- 'No dog fouling' signs in Gascoigne Way
- Bloxham Recreation Ground Pavilion
- Burial Ground

**9:30pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.  
Next Session: Cancelled until further notice**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)