

BLOXHAM PARISH COUNCIL

MONDAY 7 FEBRURY 2022

Clerk & Responsible Financial Officer
Theresa Goss
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31 January 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 7 February 2022 at 7.30pm** at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 10 January 2022. **(Attached)**

7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 10 January 2022.

7:40pm – 7:45pm

6. **Chairman's Announcements**

- Traffic Calming Working Group – Meeting date to be agreed.

7:45pm – 7:50pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:50pm – 8:00pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:00pm – 8:10pm

9. **Village Matters**

- i) Walsingham Close Amenity Area – To receive an update on the meeting between the Chairman and the resident who requested a hedge be planted in Walsingham Close, between his property and the amenity area.
- ii) Bloxham Annual Parish Meeting (APM) – To note that the APM will be held on Wednesday 23 March 2022 at Jubilee Hall and agree a format for the meeting. **(Information to follow)**
- iii) The Queen's Platinum Jubilee Beacons – To discuss this event to mark HM The Queen's Platinum Jubilee in June 2022. **(Information previously circulated)**
- iv) The Gogs Footpath – To consider a request from the County Council to remove a barrier from the Gogs footpath. **(Report to follow)**
- v) Queen Street Land – To discuss maintenance of the Queen Street land.
- vi) Vandalism to Bloxham School Fence – To discuss vandalism to the Bloxham School fence where pedestrians are gaining access to the School's playing field.
- vii) Grass Verges – To discuss the issue of grass verges being damaged by vehicles and pedestrians.
- viii) Burial Ground – To discuss the need and process to identify land for a new burial ground in the village. **(Report to follow)**

8:10pm – 8:40pm

10. **Planning**

- i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**

- ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
- iii) Planning Application 22/00168/F, Side Acre, Queen Street, Bloxham – To consider an application for a new single storey annexe and triple garage to be created in the rear garden.
- iv) Review of the Bloxham Neighbourhood Development Plan (BNDP) – To discuss a review of the BNDP.

8:40pm – 9:00pm

11. Financial Matters

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**
- ii) Budget Monitoring – To note the budget monitoring report from April 2021 to February 2022. **(Report to follow)**

9:00pm – 9:10pm

12. Correspondence – Items of correspondence will be circulated to members. **9:10pm – 9:15pm**

13. Public and Press – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 14 & 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:15pm**

14. Quote for Tree Works at Jubilee Park - To consider a quote from Cotefield Treecare Ltd for works to trees at Jubilee Park. **9:15pm – 9:20pm**

15. Jubilee Hall Project – To receive an update on the project. **9:20pm – 9:30pm**

16. Meeting Dates – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at either Jubilee Hall, Barley Close, Bloxham or St Mary's Parish Rooms, High Street, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 7 March 2022
- Wednesday 23 March 2022 (Annual Parish Meeting at Jubilee Hall)
- Monday 4 April 2022
- Monday 9 May 2022

9:30pm

17. Items for the Future Agendas/Items of Information

- New bench in Gascoigne Way
- 'No dog fouling' signs in Gascoigne Way
- Bloxham Recreation Ground Pavilion

9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled until further notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk