

BLOXHAM PARISH COUNCIL

MONDAY 6 NOVEMBER 2023

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhamparishcouncil@gmail.com
www.bloxhamparishcouncil.co.uk

31 October 2023

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 6 November 2023 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

4. **Minutes** - To confirm the minutes of the meetings held on 4 September 2023. **(Attached)**
7:15pm – 7:20pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 4 September 2023.
7:20pm – 7:25pm
6. **Chairman's Announcements**
 - Works to the roof at the David Tyrrell Recreation Ground pavilion – To be commenced in the spring of 2024
 - Christmas lights & Christmas tree – Tree & lights be installed w/c 20 November 2023
 - Remembrance Day Parade 12 November 2023
 - Bus Shelter on A361, opposite Warriner School – Works have been completed.
 - Meeting with the Feoffees – Monday 13 November 2023 @ 6.30pm**7:25pm – 7:35pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:35pm – 7:45pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:45pm – 7:55pm
9. **Village Matters**
 - i) Parking Restrictions on Courtington Lane – To agree the restriction times for the proposed single yellow line.
 - ii) Play Area Inspection – To consider the annual play area inspection at the David Tyrrell Recreation Ground. **(Report to follow)**
 - iii) Grass Cutting Agreement – To approve the grass cutting agreement with the County Council. **(Agreement to follow)**
 - iv) HS2 Traffic on A361 – To discuss the volume of HS2 traffic and the damage being caused to the A361.
 - v) 'Welcome to Bloxham' Signs – To discuss the location of the signs on the A361 (near to the junction with Ells Lane and Bloxham Grove Road).
 - vi) Burial Ground – To discuss whether other land options are available in the village.**7:55pm – 8:25pm**
10. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Cherwell District Councils' Local Plan – To discuss the Parish Council's response to the consultation on the Local Plan 2040.
 - iv) Bloxham Neighbourhood Development Plan – To discuss updating the Bloxham Neighbourhood Development Plan and agree which Councillors will lead on the project.
 - v) Community Benefits List – To discuss updating/expanding the Community Benefits List and including it on the Parish Council web site.

- vi) Meetings with Developers – To discuss the Parish Council's policy for meeting with developers, prior to submission of a planning application.

8:25pm – 8:45pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.

- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.

8:45pm – 8:50pm

12. **Financial Matters**

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**

- ii) Budget Monitoring and Ring-Fenced Funds 2023/2024 – To receive a report on the budget monitoring and ring fenced funds for 2023/2024. **(Report to follow)**

- iii) External Auditors Report – To note the External Auditors Report for 2022/2023. **(Report to follow)**

- iv) Internal Auditor – To appoint Auditing Solutions Ltd as the Internal Auditor for 2023/2024.

- v) Cherry Tree Centre – To discuss the 2024/2025 grant to the Cherry Tree Centre.

8:50pm – 9:10pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:10pm – 9:15pm**

14. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 4 December 2023
- Monday 8 January 2024
- Monday 5 February 2024
- Monday 4 March 2024
- Monday 8 April 2024
- Wednesday 24 April 2024 (Annual Parish Meeting)
- Monday 13 May 2024
- Monday 3 June 2024
- Monday 1 July 2024

9:15pm

15. **Items for the Future Agendas/Items of Information**

- Traffic Calming Working Group

9:15pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 11 November 2023

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk