

# BLOXHAM PARISH COUNCIL

MONDAY 5 SEPTEMBER 2022

Clerk & Responsible Financial Officer  
Theresa Goss  
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30 August 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 5 September 2022 at 7.30pm** at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**
2. **Appointment of Chairman** – To appoint a Chairman for 2022/2023.  
**7:30pm – 7:35pm**
3. **Appointment of Vice-Chairman** – To appoint a Vice-Chairman for 2022/2023.  
**7:35pm – 7:40pm**
4. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:40pm**

5. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:40pm – 7:45pm**

6. **Minutes** - To confirm the minutes of the meetings held on 1 August 2022. **(Attached)**  
**7:45pm – 7:50pm**

7. **Matters Arising** - To discuss any issues arising from the minutes of 1 August 2022.  
**7:50pm – 7:55pm**

8. **Chairman's Announcements**

- Glyn Williams' retirement from the Jubilee Park Management Committee.

**7:55pm – 8:00pm**

9. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**8:00pm – 8:10pm**

10. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:10pm – 8:20pm**

11. **Village Matters**

- i) Electric Charging Points – To discuss installing electric charging points in the village, including Jubilee Hall, following consultation with the Jubilee Park Management Committee.
- ii) Memorial for the Smith Family – To discuss erecting a Memorial to members of the Smith family for all their work in the village over many years.
- iii) Traffic Calming Working Group – To confirm the following requests to the County Council:
- Double yellow lines on Courtington Lane (A361 junction with Workhouse Lane);
  - Formal disabled parking bay outside the Post Office on High Street (A361);
  - Determine if rumble strips are viable, and if so, organise a trial on one of the entry roads to the village; and
  - Arrange a meeting to discuss practicalities of other ideas coming through from the Working Group, typically on speed management.
- iv) Community Allotment – To discuss an approach from Warriner School for a Community Allotment.
- v) Burial Ground – To receive an update on the discussions with the PCC regarding a new burial ground in Bloxham.

**8:20pm – 8:50pm**

12. **Planning**

- i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**

- ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**

**8:50pm – 8:55pm**

13. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat on 13 August 2022 and review whether the sessions should continue.
- iii) Entrance to Jubilee Park – To discuss a request to widen the entrance to Jubilee Park, following consultation with the Jubilee Park Management Committee.

**8:55pm – 9:05pm**

14. **Financial Matters**

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**
- ii) Budget Monitoring – To note the budget monitoring report from April to August 2022. **(Report to follow)**
- iii) Cherry Tree Centre – To discuss the Community Donation to the Cherry Tree Centre from 2024/2025 onwards. **(Report to follow)**
- iv) External Auditor – To appoint an External Auditor for 2022/2023.

**9:05pm – 9:15pm**

15. **Correspondence** – Items of correspondence will be circulated to members. **9:15pm – 9:20pm**

16. **Jubilee Hall Project** – To receive an update on the outstanding matter relating to the project. **9:20pm – 9:25pm**

17. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 18 on the grounds that it could involve the likely disclosure of private and confidential information. **9:25pm**

18. **Christmas Lights 2022** – To approve a quote for Christmas lights for 2022. **(Quote to follow)**  
**9:25pm – 9:35pm**

19. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 3 October 2022
- Monday 7 November 2022
- Monday 5 December 2022

**9:35pm**

20. **Items for the Future Agendas/Items of Information**

- No dog fouling' signs in Gascoigne Way
- Pension Policy

**9:35pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.  
Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.  
Next Session: Saturday 10 September 2022**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)