

BLOXHAM PARISH COUNCIL

MONDAY 5 FEBRUARY 2024

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

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30 January 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 5 February 2024 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

4. **Minutes** - To confirm the minutes of the meetings held on 8 January 2024. **(Attached)**
7:15pm – 7:20pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 8 January 2024.
7:20pm – 7:25pm
6. **Chairman's Announcements**
7:25pm – 7:35pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:35pm – 7:45pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:45pm – 7:55pm
9. **Village Matters**
 - i) Additional AED for Bloxham – To discuss an additional AED for the village. **(Report to follow)**
 - ii) Maintenance to Round Bench on The Green – To consider quotes for a replacement and repair of the bench on The Green, by the War Memorial.
 - iii) Electric Vehicle Charging Points – To receive an update on the proposed installation of Electric Vehicle Charging Points.
 - iv) Professional Dog Walkers – To receive the feedback from Cherwell District Council on their policy regarding 'professional dog walkers'.
 - v) Bus Shelter on the A361 (Opposite Warriner School) – To consider quotes for maintenance work to the bus shelter.
 - vi) Emergency Plan – To approve the updated version of the Bloxham Community Emergency Plan.
(To follow)
 - vii) Annual Parish Meeting 2024 – To discuss the Annual Parish Meeting being held on Wednesday 24 April 2024.
7:55pm – 8:15pm
10. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Bloxham Neighbourhood Development Plan – To receive an update on the review of the Bloxham Neighbourhood Plan.
 - iv) Planning Application Validation Checklist Consultation – To make comments on Cherwell District Council's consultation.
 - v) Deeley Homes Planning Application Appeal Reference APP/C3105/W/23/3327581 (23/00097/REF) – To discuss the impact of the decision by the Planning Inspector to approve the application for 30 dwellings including access off Ells Lane, and demolition of the existing stabling on site, with all matters reserved except for access at Land North of Ells Lane, Bloxham.
8:15pm – 8:35pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.
- iii) Meeting with David Wilson Homes – To discuss whether the Chairman and Clerk should meet with representatives from David Wilson Homes.

8:35pm – 8:45pm

12. **Financial Matters**

- i) Accounts for Payment, Uncashed Payments & Receipts, Bank Reconciliation and Receipts Since the Last Meeting - To approve the accounts for payment and note the uncashed payments & uncashed receipts, bank reconciliation and receipts since the last meeting. **(Report to follow)**
- ii) Budget Monitoring 2023/2024 – To receive a report on the budget monitoring for 2023/2024. **(Report to follow)**
- iii) General and Ear-Marked Reserves 2023/2024 – To note and approve the Parish Council's Reserves. **(Report to follow)**
- iv) Parish Council Grants 2024/2025 – To consider the applications for Parish Council grants for 2024/2025. **(Applications to follow)**

8:45pm – 9:05pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:05pm – 9:10pm**

14. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 4 March 2024
- Monday 8 April 2024
- Wednesday 24 April 2024 (Annual Parish Meeting)
- Monday 13 May 2024
- Monday 3 June 2024
- Monday 1 July 2024

9:10pm

15. **Items for the Future Agendas/Items of Information**

- Traffic Calming Working Group
- HS2 Representative
- Parish Council Investments

9:10pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 10 February 2024

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk