

# BLOXHAM PARISH COUNCIL

MONDAY 5 DECEMBER 2022

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

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29 November 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 5 December 2022 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 7 November 2022. **(Attached)**  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 7 November 2022.  
**7:40pm – 7:45pm**
6. **Chairman's Announcements**
  - Report on meeting with Matthew Barber, Police and Crime Commissioner for Thames Valley on Wednesday 16 November 2022 at 7.30pm at Milcombe Village Hall
  - David Tyrrell, Trustee at Bloxham Recreation Ground and former Parish Councillor sadly passed away on 18 November 2022.
  - Community Christmas Lunch 2022
  - Parish Council Seat relocation
  - Collapsed walls in the village
  - Smith Family Memorial**7:45pm – 7:50pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:50pm – 8:00pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:00pm – 8:10pm**
9. **Village Matters**
  - i) Burial Ground – To receive an update on the discussions with the PCC regarding a new burial ground in Bloxham.
  - ii) Community Speed Watch Scheme – To receive an update on the Community Speed Watch Scheme including the purchase of a speed gun, portable speed watch sign and hi viz jackets.
  - iii) Siting of Dog Waste Bin on Bloxham Grove Road – To discuss the location of the dog waste bin, currently located at the end of the farm track at the junction with Bloxham Grove Road.
  - iv) Anti-Social Behaviour – To discuss reports of anti-social behaviour, including parking and dog fouling in the village.**8:10pm – 8:30pm**
10. **Planning**
  - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
  - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)****8:30pm – 8:35pm**
11. **Parish Council Matters**
  - i) Vacancies – To consider any applications for co-option onto the Parish Council.
  - ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat on 12 November 2022.  
**8:35pm – 8:40pm**
12. **Financial Matters**
  - i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the

last meeting. **(Report to follow)**

- ii) Budget Monitoring – To note the budget monitoring report from April to December 2022. **(Report to follow)**
- iii) Cherry Tree Centre – To discuss the Community Donation to the Cherry Tree Centre from 2024/2025 onwards.
- iv) Appointment of Internal Auditor 2022/2023 – To discuss the appointment of the Internal Auditor for 2022/2023.
- v) Grant Applications, Budget & Precept 2023/2024 – To agree the grant applications, budget & precept for 2023/2024. **(Report to follow)**

**8:40pm – 9:00pm**

- 13. **Correspondence** – Items of correspondence will be circulated to members. **9:00pm – 9:05pm**
- 14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.  
**9:05pm**
- 15. **Staffing Matters** – To note matters relating to the Clerk and Responsible Financial Officer.  
**9:05pm – 9:10pm**
- 16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.
  - Monday 9 January 2023
  - Monday 6 February 2023
  - Monday 6 March 2023
  - Monday 3 April 2023
  - Thursday 13 April 2023 (Annual Parish Meeting)**9:10pm**
- 17. **Items for the Future Agendas/Items of Information**
  - No dog fouling' signs in Gascoigne Way
  - Pension Policy
  - Traffic Calming Working Group
  - Queen Street Land
  - Energy Crisis**9:10pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.**

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.  
Next Session: Saturday 10 December 2022**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)