

BLOXHAM PARISH COUNCIL

MONDAY 4 NOVEMBER 2019

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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29 October 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 4 November 2019 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 16 October 2019. **(Attached)**
7:35pm – 7:45pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 16 October 2019. **7:45pm – 7:55pm**

6. **Chairman's Announcements**

- Skatepark in Bloxham
- Barford Road Bridge
- Road Safety Meeting on A361/Bloxham Grove Road/Ells Lane Junction

7:55pm – 8:00pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

8:00pm – 8:10pm

8. **Gladman Developments Limited – Planning Application 19/01705/OUT** – To discuss any issues relating to this planning application and to agree that the Chairman should address Cherwell District Council's Planning Committee on 14 November 2019 with the Parish Council's objection.

8:10pm – 8:25pm

9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:25pm – 8:35pm

10. **Planning**

i) **Planning Applications** - To consider the following planning applications:

- 19/02274/F, High Walls, Steeple Close, Bloxham - Replacement roof (with higher ridge and eaves) to create additional first floor bedroom. Re-roofing of garage, breakfast room and utility room. Construction of dormer window to first floor bedroom.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:35pm – 8:45pm

11. **Environment/Village Matters**

i) **Dog Friendly Stiles** – To consider whether dog friendly stiles should be introduced on the footpaths around the village. **(Report to follow)**

ii) **Bloxham Recreation Ground** – To note the play area inspection for Bloxham Recreation Ground and action any necessary works. **(Report to follow)**

8:45pm - 8:55pm

12. **Parish Council Matters**

i) **Parish Council Representatives** - To receive reports from the Parish Council's Representatives on other bodies, including information on Apple Day. **(Report to follow)**

ii) **Councillors Training Courses** – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Thursday 21 st November	16. Planning – How local councils fit into the planning system and effective responses to planning applications	Half/ morning	Phil Shaw	West Oxfordshire District Council, Witney, OX28 1NB

8:55pm – 9:00pm

13. **Financial Matters**

i) **Accounts for Payment & Bank Reconciliation** - To approve the accounts for payment and note the

bank reconciliation. **(Reports to follow)**

- ii) Jubilee Hall, Section 106 Project - To receive an update on the project. **(Report to follow)**
- iii) Section 106 – Community Benefits List – To discuss the possible Community benefits from the Gladman development should the application be approved. **(Report to follow)**
- iv) External Auditor's Report 2018/2019 – To consider to the External Auditor's report for 2018/2019. **(Report to follow)**
- v) Parish Council Grants 2020/2021 – To discuss the applications and allocation of Parish Council grants for 2020/2021. **(Information previously circulated)**
- vi) Bloxham Recreation Ground – To discuss the electrical works which are required at the pavilion. **(Information circulated)**

9:00pm – 9:25pm

- 14. **Correspondence** – Items of correspondence will be circulated to members. **9:25pm**
- 15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information. **9:25pm**
- 16. **Queen Street Land** – To discuss the ownership of land in Queen Street and approve the quote for legal advice. **(Report to follow)**
9:25pm - 9:30pm
- 17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:
 - 19 November 2019
 - 2 December 2019 (Only one meeting in December 2019)
 - 6 January 2020
 - 15 January 2020
 - 3 February 2020
 - 18 February 2020
 - 2 March 2020
 - 18 March 2020
 - 6 April 2020
 - 16 April 2020 (Annual Parish Meeting)
 - 14 April 2020**9:30pm**

18. **Items for the Next Agenda/Items of Information**

- Highway Officer to attend a future meeting
- Budget & Precept 202/2021

9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 9 November 2019 (Councillors David Bunn and Nick Rayner)

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk