

BLOXHAM PARISH COUNCIL

MONDAY 4 JANUARY 2021

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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18 December 2020

Dear Councillor,

A meeting of the Parish Council will be held virtually on Zoom on **Monday 4 January 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

To enable you to attend the meeting, a link to Zoom will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the open forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 7 December 2020. **(Attached)**
7:35pm – 7:40pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 7 December 2020.
7:40pm – 7:50pm
6. **Chairman's Announcements**
7:50pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:00pm – 8:10pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:10pm – 8:20pm
9. **Planning**
 - i) Planning Applications - To consider the following planning applications:
 - 20/03267/F & 20/03268/LB, Joiners Arms, Old Bridge Road, Bloxham - Single storey extension to rear + renovation & alteration of toilet area to include new disabled facilities
 - 20/03374/F, 13 Milton Road, Bloxham - Single storey extension and extension over existing garage
 - 20/02995/F, Chebli, Banbury Road, Bloxham - Two storey side extension, single storey rear extension and loft conversion
 - 20/03259/F, 17 Lawrence Leys, Bloxham, Erection of porch, and rear and part side extension with associated internal and external works
 - 20/03445/F, 1 Lawrence Leys, Bloxham - Single storey rear extension

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>
 - ii) Millers Homes Site, Tadmarton Road, Bloxham - To receive an update on the issues at the Miller Homes site.
 - iii) Motor Fuel Group, Bloxham Service Station – To receive an update on the issues at this site.
8:20pm – 8:40pm
10. **Environment/Village Matters**
 - i) Works to the Layby in Park Close – To discuss the proposals for the changes to the layby in Park Close. **(Report to follow)**
 - ii) Traffic Calming Working Group/Parking Issues - To discuss the Traffic Calming Working Group and the parking issues on Church Street/A361 around the area of The Loft.
 - iii) Licensing Application, White Lion Café, High Street, Bloxham – To note the Parish Council's response (already submitted) on the proposal for tables and chairs outside White Lion Café.
(Previously circulated)
8.40pm – 9.10pm
11. **Financial Matters**
 - i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and note

the bank reconciliation. **(Report to follow)**

- ii) External Audit 2019/2020 – To note the conclusion of the external audit 2019/2020. **(Report to follow)**

9.10pm – 9:15pm

12. **Parish Council Matters**

- i) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Report to follow)**
- ii) Cherwell District Council's Licensing Consultation – To make comments on the Statement of Licensing Policy consultation document. **(Previously circulated)**

9:15pm – 9:20pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:20pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

15. **Jubilee Park** – To discuss the project at Jubilee Hall, including the timeline and contract details. **9:20pm – 9:30pm**

16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Tuesday 19 January 2021
- Monday 1 February 2021
- Tuesday 16 February 2021
- Monday 1 March 2020

9:30pm

17. **Items for the Future Agendas/Items of Information**

- Dog Friendly Stiles
- Air Quality Results

9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled Until Further Notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk