

# BLOXHAM PARISH COUNCIL

MONDAY 4 SEPTEMBER 2023

Clerk & Responsible Financial Officer  
Theresa Goss  
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25 August 2023

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 4 September 2023 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:00pm – 7:05pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:05pm – 7:10pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:10pm – 7:15pm**

4. **Minutes** - To confirm the minutes of the meetings held on 3 July 2023. **(Attached)**  
**7:15pm – 7:20pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 3 July 2023.  
**7:20pm – 7:25pm**
6. **Chairman's Announcements**
  - Hedge at The Cottage on Cumberford Hill
  - Gigaclear works in Gascoigne Way
  - Update on the Parish Council's informal consultation regarding yellow lining on Courtington Lane and Stone Hill
  - Planters on the A361**7:25pm – 7:35pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:35pm – 7:45pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**7:45pm – 7:55pm**
9. **Village Matters**
  - i) Proposed 20mph Speed Restrictions in Bloxham – To discuss the Parish Council's response to the 20mph speed restrictions consultation.
  - ii) Boundary Fence between Dewey Hall and Jubilee Hall – To discuss the boundary fence and agree a quote for the work.
  - iii) Burial Ground – To receive an update on a proposed new burial ground for Bloxham.
  - iv) Play Area Inspection – To consider the play area inspections at Bloxham Recreation Ground and Jubilee Park. **(Reports to follow)**
  - v) Parking in King Street – To discuss the issue of vehicles being parked on the verges in King Street and a request for wooden bollards.**7:55pm – 8:30pm**
10. **Planning**
  - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
  - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
  - iii) Bloxham Neighbourhood Development Plan – To discuss updating the BNDP, agree to submit a funding application and to discuss supporting the national effort to protect Neighbourhood Development Plans.
  - iv) Taylor Wimpey – To discuss whether the Parish Council should meet Taylor Wimpey with regard to their proposed developments in the village.
  - v) 23/02197/F - To discuss a retrospective planning application from Co-op Food, Co-op, High Street, Bloxham for siting of InPost Parcel Locker.**8:30pm – 8:40pm**

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.
- iii) Portable Speed Indication Device – To discuss the purchase of two additional brackets for the portable SID.

**8:40pm – 8:50pm**

12. **Financial Matters**

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**
- ii) Budget Monitoring and Ring-Fenced Funds 2023/2024 – To receive a report on the budget monitoring and ring fenced funds for 2023/2024.

**8:50pm – 9:00pm**

13. **Correspondence** – Items of correspondence will be circulated to members. **9:00pm – 9:05pm**

14. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 2 October 2023
- Monday 6 November 2023
- Monday 4 December 2023

**9:05pm**

15. **Items for the Future Agendas/Items of Information**

- Traffic Calming Working Group

**9:05pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council ‘Drop-in and Chat’ Sessions are usually held on second Saturday of the month, at the Ex-Serviceman’s Hall from 10.30am to 11.30am.**

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.  
Next Session: Saturday 9 September 2023**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)