

BLOXHAM PARISH COUNCIL

MONDAY 4 MARCH 2024

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
Banbury, OX17 2GD

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26 February 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 4 March 2024 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:05pm – 7:10pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:10pm – 7:15pm

4. **Minutes** - To confirm the minutes of the meetings held on 5 February 2024. **(Attached)**
7:15pm – 7:20pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 5 February 2024.
7:20pm – 7:25pm
6. **Chairman's Announcements**
 - Professional Dog Walkers – Feedback from Cherwell District Council on their policy regarding 'professional dog walkers'.
 - Pre-Application Planning Advice**7:25pm – 7:35pm**
7. **HS2 Representative** – Simon Davis, a representative from the HS2 project will be attending the meeting to discuss the traffic issues in Bloxham and the surrounding areas.
7:35pm – 7:55pm
8. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:55pm – 8:05pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:05pm – 8:15pm
10. **Village Matters**
 - i) Emergency Plan – To discuss the inclusion of sandbags in the Bloxham Community Emergency Plan.
 - ii) Annual Parish Meeting 2024 – To discuss the arrangements for the Annual Parish Meeting being held on Wednesday 24 April 2024.
 - iii) St Mary's Church Spire Lighting – To discuss the maintenance works required for the church spire lighting.
 - iv) Community and Sports Centre, Milton Road, Adderbury – To note Adderbury Parish Council's project for a new Community and Sports Centre in Adderbury.
 - v) Land on the Ridgeway – To discuss the parcel of land which is for sale on the Ridgeway.
8:15pm – 8:45pm
11. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Bloxham Neighbourhood Development Plan – To receive an update on the review of the Bloxham Neighbourhood Plan.
 - iv) Cherwell Landscape Character Assessment Consultation – To discuss making comments on Cherwell District Council's consultation.
8:45pm – 9:00pm

12. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.
- iii) Staffing Committee – To note the minutes and approve the recommendations of the Staffing Committee held on Wednesday 28 February 2024. **(To follow)**

9:00pm – 9:10pm

13. **Financial Matters**

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**
- ii) Budget Monitoring 2023/2024 – To receive a report on the budget monitoring for 2023/2024. **(Report to follow)**
- iii) General and Ear-Marked Reserves 2023/2024 – To note and approve the Parish Council's Reserves. **(Report to follow)**
- iv) Cherry Tree Centre Grant Funding – To discuss the grant funding for the Cherry Tree Centre in 2024/2025.

9:10pm – 9:30pm

14. **Correspondence** – Items of correspondence will be circulated to members. **9:30pm – 9:35pm**

15. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 8 April 2024
- Wednesday 24 April 2024 (Annual Parish Meeting)
- Monday 13 May 2024
- Monday 3 June 2024
- Monday 1 July 2024

9:35pm

16. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 17 on the grounds that it could involve the likely disclosure of private and confidential information.

9:35pm

17. **Staffing Committee** – To discuss any issues affecting the Clerk and Responsible Financial Officer, following the meeting of the Committee held on 28 February 2024.

9:35pm – 9:45pm

18. **Items for the Future Agendas/Items of Information**

- Traffic Calming Working Group
- Dog fouling in the village

9:45pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.
Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: Saturday 9 March 2024**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk