

BLOXHAM PARISH COUNCIL

MONDAY 3 APRIL 2023

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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28 March 2023

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 3 April 2023 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:00pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:00pm – 7:05pm

4. **Minutes** - To confirm the minutes of the meetings held on 6 March 2023. **(Attached)**
7:05pm – 7:10pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 6 March 2023.
7:10pm – 7:15pm
6. **Chairman's Announcements**
 - Smith Family Memorial
 - Proposed Re-Naming of Bloxham Recreation Ground in Memory of David Tyrrell**7:15pm – 7:25pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:25pm – 7:35pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:35pm – 7:45pm
9. **Biodiversity Bloxham** – To receive a presentation on the work of Biodiversity Bloxham. **7:45pm – 8:00pm**
10. **Village Matters**
 - i) Burial Ground – To receive an update on the project to identify a new burial ground in the village.
 - ii) Railings Over the Parapet in Old Bridge Road – To discuss whether investigations should be made into installing railings over the parapet in Old Bridge Road.
 - iii) Bench on The Green – To receive an update on the progress with the maintenance of the round bench on The Green, by the War Memorial.
 - iv) 20mph Speed Restrictions in Bloxham – To discuss the proposals for the 20mph speed restrictions in Bloxham and agree whether to progress with the County Council's proposals of where the restrictions should be applied, so these can form the basis of the formal consultation process.
 - v) Weight Restrictions Engagement – To discuss Oxfordshire County Council's consultation, including specific proposals for Milcombe.
 - vi) Annual Parish Meeting (APM) – To discuss the agenda for the APM being held on 26 April 2023.
 - vii) Defibrillator Training – To discuss arranging a training session for the community on how to use a defibrillator.
 - viii) St Mary's Church – To receive an update on the improvement project at St Mary's Church.
8:00pm – 8:30pm
11. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
8:30pm – 8:40pm
12. **Parish Council Matters**
 - i) Vacancies – To consider any applications for co-option onto the Parish Council.

ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat on 11 March 2023.
(Report to follow)

iii) Staffing Committee 2022/2023 – To appoint members to the Staffing Committee for 2022/2023.
8:40pm – 8:50pm

13. **Financial Matters**

i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**

ii) Bloxham Recreation Ground Roofing Project – To discuss the Parish Council contributing to half of the contingency budget for the project.

iii) Report of the Parish Remuneration Panel 203/2024 – To consider the report from the Parish Remuneration Panel with regard to Members Allowances for Parish Councillors. **(Report to follow)**
8:50pm – 9:00pm

14. **Correspondence** – Items of correspondence will be circulated to members. **9:00pm – 9:05pm**

15. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Wednesday 26 April 2023 (Annual Parish Meeting)
- Monday 9 May 2023
- Monday 6 June 2023
- Monday 3 July 2023
- Monday 7 August 2023

9:05pm

16. **Items for the Future Agendas/Items of Information**

- Pension Policy
- Traffic Calming Working Group
- Queen Street Land

9:05pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.
Next Session: Saturday 8 April 2023**

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk