

BLOXHAM PARISH COUNCIL

MONDAY 2 MARCH 2020

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
Banbury, OX17 2GD

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24 February 2020

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 2 March 2020 at 7.30pm** at **St Mary's Parish Rooms, High Street, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Conservation Area Re-Appraisal** – Jennifer Ballinger, Cherwell District Council's Conservation Officer to attend the meeting including a discussion about Article 4 of the Town And Country Planning (General Permitted Development) Order 1995.
7:35pm – 8:00pm

5. **Minutes** - To confirm the minutes of the meetings held on 18 February 2020. **(Attached)**
8:00pm - 8:05pm
6. **Matters Arising** - To discuss any issues arising from the minutes of 18 February 2020
8:05pm – 8:10pm
7. **Chairman’s Announcements**
8:10pm – 8:15pm
8. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:15pm – 8:25pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:25pm – 8:35pm

10. **Planning**

- i) Planning Applications - To consider the following planning applications:
 - 20/00272/F, Bloxham School, Banbury Road, Bloxham,- Retrospective - Installation of an environmentally friendly food waste machine to the north of the main school kitchen, set within a wooden shed; and landscaping and associated works.
 - 19/02849/F, Brickhouse Farm, Bloxham Road, Milton - Change of use of land and 3 no. agricultural buildings to a D1 Training Use

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:35pm – 8:50pm

11. **Environment/Village Matters**

- i) Replacement Benches – To discuss replacing two benches in the village. **(Report to follow)**
- ii) Fencing/Access Points to The Slade – To discuss the fencing and the access points to The Slade. **(Report to follow)**
- iii) Bloxham Annual Parish Meeting – To discuss the Annual Parish Meeting being held on Thursday 16 April 2020.
- iv) Declaring a Climate Emergency – To discuss whether the Parish Council should declare a climate emergency in Bloxham. **(Report to follow)**

8:50pm – 9:10pm

12. **Parish Council Matters**

- i) Drop-in and Chat – To note the issues reported at the Drop-In and Chat session held on 8 February 2020. **(Report to follow)**
- ii) Parish Council Representatives - To receive reports from the Parish Council’s Representatives on other bodies. **(Reports to follow)**
- iii) Councillors Training Courses – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Wednesday 18 th March 2020	Roles and Responsibilities for new councillors and	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

	clerks			
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9:10pm – 9:15pm

13. Financial Matters

- i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and note the bank reconciliation. **(Report to follow)**

9:15pm – 9:20pm

14. Correspondence – Items of correspondence will be circulated to members. **9:20pm**

15. Public and Press – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

16. Jubilee Hall, Section 106 Project - To receive an update on the project.
9:20pm - 9:30pm

17. Meeting Dates – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary’s Parish Rooms, Bloxham, unless stated otherwise:

- 17 March 2020
- 6 April 2020 (Only one meeting in April 2020)
- 16 April 2020 (Annual Parish Meeting at Warriner School Hall)
- 4 May 2020
- 20 May 2020 (At Bloxham Primary School)

9:30pm

18. Items for the Next Agenda/Items of Information

- Highway Officer to attend a future meeting
- Dog Friendly Stiles
- Play equipment at Bloxham Recreation Ground
- Staffing Committee, minutes and recommendations – 12 March 2020
- Oxfordshire County Council’s Fix My Street Super Users
- VE Day Celebrations & Parish Council Funding

9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council ‘Drop-in and Chat’ Sessions are usually held on second Saturday of the month, at the Ex-Serviceman’s Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 14 March 2020 (Councillors Stephen Phipps and Mike Morris)
All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk