

BLOXHAM PARISH COUNCIL

TUESDAY 17 SEPTEMBER 2019

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhampc@aol.com
www.bloxhamparishcouncil.co.uk

9 September 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 17 September 2019 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Traffic & Highway Issues in Bloxham** - Rashid Bbosa, Senior Transport Planner from Oxfordshire County Council has been invited to the meeting to discuss traffic and highway issues in Bloxham.
7:35pm – 8:05pm

5. **Minutes** - To confirm the minutes of the meetings held on 2 September 2019. **(Attached)**
8:05pm – 8:10pm
6. **Matters Arising** - To discuss any issues arising from the minutes of 2 September 2019. **8:10pm – 8:15pm**
7. **Chairman’s Announcements**
 - Defibrillator funding and installation**8:15pm – 8:20pm**
8. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:20pm – 8:30pm
9. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:30pm – 8:40pm
10. **Planning**
 - i) Planning Applications - To consider the following planning applications:
 - 19/01744/F, Wooden Hill Farm, Barford Road, Bloxham - Replacement of extant barn conversion for two dwellings with a single new dwelling
 - 19/01246/F – Old Deer Park, Courtington Lane, Bloxham – Demolition of unlisted outbuilding
 - 19/01608/F - Oak View, Bloxham Road, Milcombe - Removal of Condition 7 (agricultural tie) of B.757/71 - the occupation of the farmhouse has been in breach of the condition and it is considered that the condition is no longer relevant or appropriate.
 - 19/01705/OUT, Land adjoining and west of Bloxham Recreation Ground, South Newington Road Bloxham - Outline planning application for the erection of up to 95 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from South Newington Road. All matters reserved except for means of access.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>
8:40pm – 9:00pm

11. **Parish Council Matters**

- i) Parish Council Vacancy – To consider any applications for co-option onto the Parish Council
- ii) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies, including the Rural Community Forum on 3 September 2019. **(Report to follow)**
- iii) Councillors Training Courses – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Wednesday September 18 th	13. Roles and Responsibilities for new councillors and clerks	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday October 2 nd	14. Budgeting and financial management for councillors 15. VAT for clerks (and councillors!)	Half/ morning Half/ afternoon	Steve Parkinson	Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
Thursday	16. Planning – How	Half/ morning	Phil Shaw	West Oxfordshire

21 st November	local councils fit into the planning system and effective responses to planning applications			District Council, Witney, OX28 1NB
------------------------------	--	--	--	--

9:00pm – 9:10pm

12. **Financial Matters**

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Draft Budget 2020/2020 – To discuss the budget for 2020/2021 and the allocation of funds to the Christmas lights project. **(Report to follow)**
- iii) Jubilee Hall, Section 106 Project:
 - To receive an update on the project;
 - Accept the quotes for the canopies, cooker, water boiler and electric fly catcher; and
 - Discuss any necessary changes to the lease between the Parish Council and the Official Custodian/Jubilee Park Management Committee.**(Reports to follow)**
- iv) Appointment of Internal Auditor 2019/2020 – To appoint Arrow Accounting as the Internal Auditor for 2019/2020. **(Report to follow)**

9:10pm – 9:30pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:30pm**

14. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 7 Oct 2019
- 16 Oct 2019
- 4 Nov 2019
- 19 Nov 2019
- 2 Dec 2019 (Only one meeting in December 2019)

9:30pm

15. **Items for the Next Agenda/Items of Information**
9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 12 October 2019 (Councillors Amanda Baxter and Mike Morris)
All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk