

# BLOXHAM PARISH COUNCIL

TUESDAY 16 JULY 2019

Clerk & Responsible Financial Officer  
Theresa Goss  
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5 July 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 16 July 2019 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 1 July 2019. **(Attached)**  
**7:35pm – 7:40pm**

5. **Matters Arising** - To discuss any issues arising from the minutes of 1 July 2019. **7:40pm – 7:50pm**

6. **Chairman’s Announcements**  
7:50pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**8:00pm – 8:10pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:10pm – 8:20pm**
9. **Planning**
- i) Planning Applications - To consider the following planning applications:
- 19/01119/F, 32 Brookside Way, Bloxham – Variation of condition 4 (boundary enclosures) of 16/02628/F - change of front boundary from wall and fence to fencing of an open slatted design the same as the Western boundary.
  - 19/01160/F, Exham House, Bloxham School, Banbury Road Bloxham - Change of Use to Exham House, from D1 to a mixed D1/A3 to allow public use of a cafe, and associated works.
  - 19/01038/F – Greenup, Banbury Road, Bloxham - Retrospective - Removal of Condition 4 of 18/00435/F - To allow for alternative stock-proof fencing along western boundary.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

- ii) Oxfordshire Neighbourhood Plans Alliance – To receive an update on the Alliance and agree to be a member. **(Report to follow)**  
**8:20pm – 8:40pm**

10. **Environment/Village Matters**

- i) Cherry Tree Centre – To receive an update on the Cherry Tree Centre following a meeting held on 10 July 2019 **(Report to follow)**
- ii) Scarecrow Festival – To discuss the arrangements for the Scarecrow Festival. **(Report to follow)**
- iii) Play Area Inspection – To note the Play area Inspections for Bloxham Recreation Ground and Jubilee Park for 2019. **(Reports to follow)**
- iv) Re-Ordering of St Mary’s Church – To discuss the Re-Ordering of St Mary’s Church. **(Report to follow)**  
**8:40pm – 8.50pm**

11. **Parish Council Matters**

- i) Parish Council Vacancy – To consider any applications for co-option onto the Parish Council
- ii) Parish Council Representatives - To receive reports from the Parish Council’s Representatives on other bodies.
- iii) Councillors Training Courses – The following training courses are available to Councillors:

Date	Subject	Half/full day	location
Wednesday July 17 <sup>th</sup>	Chairmanship skills	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

Wednesday September 18 <sup>th</sup>	Roles and Responsibilities for new councillors and clerks	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday October 2 <sup>nd</sup>	Budgeting and financial management for councillors  VAT for clerks (and councillors)	Half/ morning  Half/ afternoon	Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF

**8:50pm – 8:55pm**

**12. Financial Matters**

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Section 106 Projects – To receive updates on the projects at Bloxham Recreation Ground and the Ex-Servicemen’s Hall. **(Report to follow)**

**8:55pm – 9:05pm**

**13. Correspondence** – Items of correspondence will be circulated to members. **9:05pm**

**14. Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:05pm**

**15. Queen Street** – To discuss the ownership of land in Queen Street. **(Report to follow)**  
**9:05pm – 9:15pm**

**16. Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary’s Parish Rooms, Bloxham, unless stated otherwise:

- 5 August 2019
- 21 August 2019
- 2 Sept 2019
- 17 Sept 2019
- 7 Oct 2019
- 16 Oct 2019
- 4 Nov 2019
- 19 Nov 2019
- 2 Dec 2019 (Only one meeting in December 2019)

**9:15pm**

**17. Items for the Next Agenda/Items of Information**  
**9:15pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council ‘Drop-in and Chat’ Sessions are usually held on second Saturday of the month, at the Ex-Serviceman’s Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session:** Saturday 10 August 2019 (Councillors Joanna Barton and Gloria Lester-Stevens)  
All reports and minutes are available on the Parish Council website

[www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)