

BLOXHAM PARISH COUNCIL

TUESDAY 16 FEBRUARY 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
bloxhampc@aol.com
www.bloxhamparishcouncil.co.uk

10 February 2021

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Tuesday 16 February 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/81739295939?pwd=am42YitQbmNOT3BMTDNwWEJRUIsZz09>

Meeting ID: 817 3929 5939

Passcode: 283673

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 1 February 2021. **(Attached)**

7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 1 February 2021.

7:40pm – 7:50pm

6. **Chairman's Announcements**

- Miller Homes, Tadmarton Road - Defects Report

7:50pm – 8:00pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

8:00pm – 8:10pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:10pm – 8:20pm

9. **Planning**

i) Planning Applications - To consider the following planning applications:

- 20/03341/LB, Cumberford Cottage, Cumberford, Bloxham - Place a woodburner stove within the existing open fireplace in the dining room. To do this we have been advised to have the chimney lined - hence reason for wanting listed building consent. No change will be made to height of the chimney - it already has a bid cowell on the top.
- 21/00284/F, 1 Greenhills Park Bloxham - Single storey rear extension, conversion of garage to office and erection of new link room from proposed extension to proposed office

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:20pm – 8:30pm

10. **Environment/Village Matters**

i) The Slade – Warden at The Slade, Marie Jones, to attend the meeting and provide an update on the work at the Local Nature Reserve. **(report to follow)**

ii) New Benches for the Village – To approve a quote for the purchase and installation of three new benches. **(Report to follow)**

iii) Flooding – To receive an update on the progress with the Parish Council's plans in the event of flooding in the village. **(Report to follow)**

8:30pm – 8:40pm

11. **Financial Matters**

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Internal Auditor's Interim Report 2020/2021 – To note the report and recommendations from the Internal Auditor. **(Report to follow)**

8:40pm – 8:50pm

12. **Parish Council Matters**

- i) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Report to follow)**
- ii) Parish Council Responsibilities – To appoint a Councillor to the following roles:
 - Snow Warden
 - Financial Monitoring

8:50pm – 9:00pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:00pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:00pm**

15. **Jubilee Hall Project** – To discuss the project at Jubilee Hall and agree a response to the Jubilee Park Management Committee.

9:0pm – 9:30pm

16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Monday 1 March 2020
- Tuesday 16 March 2021
- Monday 29 March 2021 (Additional)
- Monday 12 April 2021
- Thursday 22 April 2021 (Bloxham Annual Parish Meeting)
- Wednesday 28 April 2021 (Additional)

9:30pm

17. **Items for the Future Agendas/Items of Information 9:30pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled Until Further Notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk