

# BLOXHAM PARISH COUNCIL

WEDNESDAY 15 JANUARY 2020

Clerk & Responsible Financial Officer  
Theresa Goss  
3 Tanners Close  
Middleton Cheney  
Banbury, OX17 2GD

(01295) 710965  
bloxhampc@aol.com  
www.bloxhamparishcouncil.co.uk

9 January 2020

Dear Councillor,

A meeting of the Parish Council will be held on **Wednesday 15 January 2020 at 7.30pm** at **Bloxham Primary School, Tadmarton Road, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 6 January 2020. **(Attached)**  
**7:35pm – 7:45pm**

5. **Matters Arising** - To discuss any issues arising from the minutes of 6 January 2020 **7:45pm – 7:55pm**

6. **Chairman's Announcements**  
7:55pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
8:00pm – 8:10pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
8:10pm – 8:20pm
9. **Planning**
- i) Planning Applications - To consider the following planning applications:
- 19/02826/F, Bloxham School, Dewey Sports Centre, Barley Close, Bloxham - Car park lighting and security lighting
  - 19/02831/F, Hornton House, Chapel Street, Bloxham - Demolition of an existing greenhouse, carport, garage and porch. Extension and alterations of Hornton House. Erection of 3 bed dwelling house and adjoining new ironstone boundary wall. Creation of 2 driveways to enable 4 cars to park off Chapel Street.
  - 19/02889/F, Randles Cottage, Humber Street, Bloxham, Partial demolition of existing extension and create enlargement of existing extension

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:20pm – 8:50pm

10. **Environment/Village Matters**

- i) Dog Waste Bin – To discuss replacing the dog waste bin on Courtington Lane.  
8:50pm – 8:55pm

11. **Parish Council Matters**

- i) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Reports to follow)**
- ii) Drop-In and Chat – To note the report from the Drop-In and Chat held on 11 January 2020.  
**(Report to follow)**
- iii) Councillors Training Courses – The following training courses are available to Councillors:

date	subject	Half/full day	trainer	location
Wednesday 22 <sup>nd</sup> January 2020	Website Accessibility	Half/morning 10-12.30	Oxon Association for The Blind	Oxfordshire Association for the Blind Bradbury Lodge, Gordon Woodward Way Oxford, OX1 4XL (near Redbridge Park & Ride)
Thursday 23 <sup>rd</sup> January 2020	Planning	6pm – 8pm	CDC Planning Officers	River Cherwell Room, Bodicote House, White Post Road, Bodicote

Thursday 30 <sup>th</sup> January 2020	Parish Meetings	Half/morning 10-12.30	Frances Webster, solicitor Wellers Hedleys	West Oxfordshire District Council Offices, Witney OX28 1NB
Wednesday 5 <sup>th</sup> February 2020	Preparing for End of Year Audit	Half /morning 10-12.30	Steve Parkinson	Blenheim Room, Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
Wednesday 12 <sup>th</sup> February 2020	Understanding Internal Audit	Half /afternoon 2-4.30		
Wednesday 12 <sup>th</sup> February 2020	Charity Law	Full day	Roger Taylor	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Monday 24 <sup>th</sup> February 2020	Planning – How local councils fit into the planning system and effective responses to planning applications	Half/ morning	Phil Shaw	West Oxfordshire District Council, Witney, OX28 1NB
Wednesday 18 <sup>th</sup> March 2020	Roles and Responsibilities for new councillors and clerks	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

**8:55pm – 9:00pm**

**12. Financial Matters**

i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**

**9:00pm – 9:05pm**

**13. Correspondence** – Items of correspondence will be circulated to members. **9:05pm**

**14. Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:05pm**

**15. Jubilee Hall, Section 106 Project** - To receive an update on the project.  
**9:05pm - 9:30pm**

**16. Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 3 February 2020
- 18 February 2020
- 2 March 2020
- 17 March 2020
- 6 April 2020 (Only one meeting in April 2020)
- 16 April 2020 (Annual Parish Meeting at Warriner School Hall)
- 4 May 2020
- 20 May 2020 (At Bloxham Primary School)

**9:30pm**

**17. Items for the Next Agenda/Items of Information**

- Highway Officer to attend a future meeting
- Dog Friendly Stiles

- Kissing Gates on PRoW and Permissive Footpaths
- Jennifer Ballinger, Conservation Officer at Cherwell District Council
- Marie Jones, Warden at The Slade

**9:30pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session:** Saturday 8 February 2020 (Councillors Joanna Barton and Leonard Leigh)  
All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)