

# BLOXHAM PARISH COUNCIL

MONDAY 10 JANUARY 2022

Clerk & Responsible Financial Officer  
Theresa Goss  
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4 January 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 10 January 2022 at 7.30pm** at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

**There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.**

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 6 December 2021. **(Attached)**

**7:35pm – 7:40pm**

5. **Matters Arising** - To discuss any issues arising from the minutes of 6 December 2021.

**7:40pm – 7:45pm**

6. **Chairman's Announcements**

**7:45pm – 7:50pm**

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

**7:50pm – 8:00pm**

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

**8:00pm – 8:10pm**

9. **Village Matters**

- i) Tree Works in Walsingham Close Amenity Area – To note the complaints regarding the tree work in Walsingham Close. **(Information previously circulated)**
- ii) Repairs to the Footpath at The Gogs – To discuss completing repairs to the footpath at The Gogs. **(Report to follow)**
- iii) Dog Waste Bin on Footpath next to Bloxham Mill – To discuss a request for a dog waste bin on the footpath. **(Report to follow)**
- iv) Bloxham Annual Parish Meeting (APM) – To note that the APM will be held on Wednesday 24 March 2022 at Jubilee Hall and agree a format/speaker for the meeting.
- v) The Queen's Platinum Jubilee Beacons – To discuss this event to mark HM The Queen's Platinum Jubilee in June 2022. **(Information previously circulated)**

**8:10pm – 8:35pm**

10. **Planning**

- i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
- ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**

**8:35pm – 8:40pm**

11. **Financial Matters**

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the

last meeting. **(Report to follow)**

ii) Internal Audit 2021/2022, Interim Report – To note the interim report from the Internal Auditor. **(Previously circulated)**

iii) Budget Monitoring – To note the budget monitoring report from April 2021 to January 2022. **(Report to follow)**

**8:40pm – 9:00pm**

12. **Parish Council Matters**

i) Tree Condition Report – To consider the Tree Condition report from Cotefield Treecare. **(Report to follow)**

ii) Civility and Respect Project – To note the work of the Civility and Respect Project and adopt the Anti-Bullying Statement. **(Information previously circulated)**

**9:00pm – 9:10pm**

13. **Correspondence** – Items of correspondence will be circulated to members. **9:10pm – 9:20pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16, 17, 18 & 19 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

15. **Tree Condition Report Quotes** – To consider the quotes for works to trees on Parish Council owned land, as recommended by Cotefield Treecare. **(Quotes to follow)**

**9:20pm – 9:30pm**

16. **Jubilee Park, Play Equipment** – To agree a quote from Kompan to repair to the rope swing. **(Report to follow)**

**9:30pm – 9:35pm**

17. **Grass Cutting** - - To consider quotes for the grass cutting contract at Jubilee Park. **(Report to follow)**

**9:35pm – 9:40pm**

18. **Bloxham Recreation Ground Pavilion** – To consider quotes for works to Bloxham Recreation Ground Pavilion. **(Report to follow)**

**9:40pm – 9:50pm**

19. **Jubilee Hall Project** – To receive an update on the project.

**9:50pm – 9:55pm**

20. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at St Mary's Parish Rooms, High Street, Bloxham.

- Monday 7 February 2022
- Monday 7 March 2022
- Wednesday 23 March 2022 (Annual Parish Meeting at Jubilee Hall)
- Monday 4 April 2022

**9:55pm**

21. **Items for the Future Agendas/Items of Information**

- New bench in Gascoigne Way
- 'No dog fouling' signs in Gascoigne Way

**9:55pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: Cancelled until further notice**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)