

BLOXHAM PARISH COUNCIL

MONDAY 1 NOVEMBER 2021

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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25 October 2021

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 1 November 2021 at 7.30pm** at St Mary's Parish Rooms, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 19 October 2021. **(Attached)**
7:35pm – 7:40pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 19 October 2021.
7:40pm – 7:45pm
6. **Chairman's Announcements**
 - Defibrillator at Warriner School
 - Civil Parking Enforcement
 - Planning Training Sessions
 - Traffic Calming Meeting (notes in Drop Box for information)**7:45pm – 7:50pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:50pm – 8:00pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:00pm – 8:10pm
9. **The Slade** – Slade Warden, Marie Jones to attend the meeting to discuss The Slade.
8:10pm – 8:30pm
10. **Village Matters**
 - i) Land on Barford Road, next to Bloxham Mill – To agree whether Miller Homes should be approached to discuss transferring ownership of their land between Milton Road and Barford Road, to the Parish Council.
 - ii) New Dog Waste Bin in Bloxham Recreation Ground – To consider a request from the Bloxham Recreation Ground Trustees for the purchase of a new Retriever 35 dog waste bin at Bloxham Recreation Ground.
 - iii) Bus Shelter – To discuss replacing the bus shelter on the A361. **(Report to follow)**
8:30pm – 8:40pm
11. **Planning**
 - i) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Report to follow)**
 - ii) Planning Applications - To consider the following planning applications:
 - 21/03196/F, The Warriner School, Banbury Road, Bloxham - New build classroom block.
 - 21/03295/F & 21/0396/LB, Humber House, Humber Street, Bloxham - Various internal alterations, replacing the existing rooflights, installing a new rooflight, removing a window, a section of wall & high level glazing and installing a section of Crittall Windows glazing system and refurbishing six windows.
 - 21/02789/F, 3 Hyde Grove, Bloxham, Banbury - First floor rear and single storey side extensions (Resubmission of 20/03617/F).
 - 21/02355/LB, Rectory Farm, Church Street, Bloxham - Pod charger to outside of barn wall.
 - 21/03395/F, Seymour Cottage, Queens Street, Bloxham - Single storey rear extension (resubmission of 21/00735/LB).

- 21/02962/LB, Little Bennetts, Rose Bank, Bloxham - Installation of a standard SGN gas meter unibox at ground level on the outside wall of the garage.

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

- iii) Local Plan Webinar – To note that the Chairman attended Cherwell District Council's Local Plan webinar. **(report to follow)**

8:40pm – 9:10pm

12. Financial Matters

- i) Accounts for Payment & Income - To note the income since the last meeting and approve the accounts for payment. **(Report to follow)**

- ii) Bank Reconciliation - To approve the bank reconciliation as at 1 November 2021. **(Report to follow)**

9:10pm – 9:15pm

13. Parish Council Matters

- i) Vacancies – To consider applications for co-option onto the Parish Council.

- ii) Drop-In and Chat Sessions, Parish Council Meetings and Planning Applications – To review the Drop-in and Chat sessions, the frequency of Parish Council meetings and how the Parish Council considers planning applications. **(Report to follow)**

9:15pm – 9:25pm

14. Correspondence – Items of correspondence will be circulated to members. **9:25pm – 9:30pm**

- 15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 16, 17 & 18 on the grounds that it could involve the likely disclosure of private and confidential information.

9:30pm

- 16. **Bloxham Recreation Ground, Play Equipment** – To agree a quote from Wicksteed Leisure to replace the swings in Bloxham Recreation Ground. **(Report to follow)**

9:30pm – 9:35pm

- 17. **Jubilee Park, Play Equipment** – To agree a quote from Kompan to repair to the rope swing. **(Report to follow)**

9:35pm – 9:40pm

- 18. **Jubilee Hall Project** – To receive an update on the project.

9:40pm – 9:45pm

- 19. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at St Mary's Parish Rooms, High Street, Bloxham.

- Tuesday 16 November 2021
- Monday 6 December 2021
- Monday 10 January 2022

9:45pm

20. Items for the Future Agendas/Items of Information

- St Mary's Church Yard – Burial space
- New bench in Gascoigne Way
- Replacement Bus Shelter for the A361

- Traffic Calming Working Group
 - Bloxham Recreation Ground Pavilion
- 9:45pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: TBC

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk