

## BLOXHAM PARISH COUNCIL

<b>Date of Parish Council Meeting</b>	Monday 7 January 2019
<b>Agenda Item Number</b>	<i>Item 12 (ii)</i>
<b>Author</b>	Theresa Goss
<b>Title of Report</b>	Section 106 Project - Jubilee Park
<b>Summary</b>	A meeting was held on 18 December 2018 with Richard Walker, SCM, the JPMC and the Parish Council to discuss the contract between the Parish Council and SCM, for the project which is due to start in the New Year.
<b>Recommendation</b>	To note the progress with the project and approve the quote for Cost Consultant.
<b>Reasons for the Recommendation</b>	To update the Parish Council on the project and seek approval of the quote for the Cost Consultant.
<b>Impact on Budget</b>	<p>The project is being funded from Section 106 funds held at Cherwell District Council, plus a £5000 contingency from the Parish Council. £1250 of this contingency has been allocated for the work to the base for temporary relocation of the Football Club's container.</p> <p>There is a total overall budget of £330,000 for the project.</p>
<b>Risks</b>	N/A at this stage.
<b>Background</b>	<p>The Parish Council has been receiving regular updates with the progress of the project.</p> <p>Following a meeting in early December, Richard Walker provided a copy of the contract between the Parish Council and SCM. The Chairman and Vice-Chairman raised some queries which were discussed with Richard and SCM at the meeting on 18 December 2018. The majority of the queries were addressed, and the contract will be signed shortly. One outstanding issue is the FC's access to the changing rooms during the works.</p> <p>Richard Walker confirmed that a planning application for the temporary (three years) relocation would be made to CDC.</p> <p>Tony Grossi has been instructed to start work on the base for the temporary relocation of the Football Club's container.</p> <p>Richard Walker has recommended that a Cost Consultant is employed to check the quote from SCM and will suggest savings, where possible. Therefore, the Cost Consultant should help to provide value for money.</p> <p>Glyn Williams and Stephen Phipps will be the day to day contact with Richard once the build starts. Parish Council will only become involved if there are any changes to the build which has a budgetary impact.</p>

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**Supporting documents; advice, reports etc should always be attached to the report and listed here**

Quote from the Cost Consultant Johanna Peirson from ESP Business Services Limited, is attached.