

**Bloxham Parish Council – Environment Committee**  
**Thursday 18 October 2018**

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

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11 October 2018

**Membership:** Chairman Councillor Nick Rayner and Vice-Chairman Councillor Steve Craggs.  
Councillors David Bunn, Gloria Lester-Stevens, Mike Hawtin and Mary Groves.

Non-councillor, no voting rights: Patricia Hopkins

Dear Councillor,

There will be a meeting of the Parish Council's Environment Committee on **Thursday 18 October 2018 at 7.30pm at Bloxham Primary School, Bloxham** to consider the business set out in the Agenda below, and you are requested to attend.

The Footpath Warden Des Jones, the Warden at The Slade Marie Jones, District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss  
Clerk to the Parish Council

**A G E N D A**

1. **Apologies for Absence** – To receive any apologies for absence.
2. **Declarations of Interest** - Members are asked to declare any personal interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.
3. **Minutes and Matters Arising** – To confirm the minutes of the meetings held on 7 June 2018 and discuss any matters arising from those minutes. **(Attached)**
4. **Terms of Reference** – To agree the Committee's Terms of Reference for 2018/2019.
5. **Emergency Planning** – To discuss how to progress emergency planning in the village, including distribution of leaflets and emergency bags.
6. **The Slade** - To receive a report from Marie Jones on the work at The Slade, (Marie has been invited to attend the meeting) and discuss publishing a leaflet advising on how to use the countryside safely.
7. **Footpaths in Bloxham** – To discuss:
  - i) any issues regarding the footpaths in Bloxham with Des Jones, Footpath Warden. Des

has been invited to attend the meeting;

- ii) publishing a leaflet regarding the locations of all of the public rights of way in the village;
  - iii) whether the footpaths from The Ridgeway to Warriner School and the 'Coffin Walk' from the Pest House in the Slade to St Mary's Church, should be included in the Circular Walk; and
  - iv) how to keep the public rights of way clear from overgrowing trees, hedges and vegetation.
8. **Maintenance Programmes** – To discuss maintenance programmes for the benches, noticeboards and the Gascoigne Way hedge.
  9. **Areas of Responsibility** – To receive a report on the issues which have been reported by Councillors and review the allocation of areas.
  10. **Christmas Tree/Lighting** – To receive a progress report on the installation of Christmas lights in the village and agree a date for the 'switch on' event.
  11. **Bulb Planting for 2018 and 2019** – To discuss the planting of bulbs in the village for 2018 and 2019.
  12. **Gritting Process and Grit Bins** – To discuss the arrangements for winter 2018/2019.
  13. **Walsingham Close** – To discuss the options for the amenity area in Walsingham Close.
  14. **Tree Survey/Tree Maintenance** – To discuss:
    - i) how to progress the quotes and advice which has been received regarding the Tree Survey;
    - ii) the maintenance of new trees which have been planted in the village, such as Tadmarton Road and Greenhills Park; and
    - iii) whether the Parish Council should accept the offer of a free sapling and commemorative plaque to support the Trees of Remembrance Project in Oxfordshire.
  15. **Bench Survey** – To discuss how to progress a bench survey and whether the damaged bench on Courtington Lane should be removed.
  16. **Boys' Brigade** – To discuss whether the Committee would like to put forward a project for the Boys' Brigade to undertake. The Boys' Brigade has requested 10 suggested projects which need to be completed in the village and they will vote on their preferred option.
  17. **Environment Budget – 2018/2019** – Update on the Environment Budget expenditure for 2018/2019.
  18. **Date of Next Meeting - TBC**